



Documentation

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Documentation

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How to in Details

01. What are the Server Requirements to activate the script?

Answer:

To install the script, the minimum server requirements are:

- Php version 8.0+
- MySQL 8.0+
- mod_rewrite Apache
- BCMath PHP Extension
- Ctype PHP Extension
- JSON PHP Extension
- Mbstring PHP Extension
- OpenSSL PHP Extension
- PDO PHP Extension
- Tokenizer PHP Extension
- XML PHP Extension
- ZipArchive Extension

On most servers, these extensions are enabled by default, but you should check with your hosting provider.

02. How to install the script?

Answer:

To install the script, follow the steps below.

- Extract the downloaded .zip file from codecanyon on your PC.
- Upload the Install.zip file to your server public_html or any other directory you intend to run the script.
- Extract the zip file in that directory.
- Create a new database from your server MySQL database.

- Create a DB user to the database and link that database to the DB user.
- First, hit your **site URL** and it will automatically take you to the **installation**.
- Click on the Start Installation Process.
- You will get the Checking File Permission page. If everything is ok then click on Go to the next step.
- Now you need to set Database Host, Database Name, Database Username, Database
 Password, and click Continue.
- Now you need to import the SQL file.
- Now fill up the information of the shop and click Continue.
- Click on Go to Home/ Login to the admin panel.

03. How to activate the script?

Answer:

Following the given procedure below will activate the license for your domain, and you'll be able to use the script smoothly:

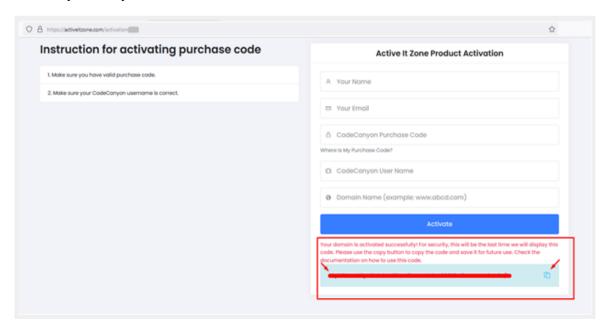
- Open the link in the browser https://activeitzone.com/activation/
- In the respective fields, put your Name, E-mail, CodeCanyon Username, Purchase Key and your intended domain name for the script.
- The form will be submitted to check the purchase key and then activate the license for that domain.
- You can change the activation later from this same form. Activating a Regular license
 again with another domain name will remove the activation of the previous domain.
- After activating the script you will find a system key. Now you need to use this system
 key. For using the system key please follow question no 4.

04. How to use the system key?

Answer:

Following the given procedure below:

 After activating the application you will get the system key. Use copy button to copy the system key



- Now you can follow the manual process to set the system key
 - Find the .env file from your root project



 Find the SYSTEM_KEY from the .env file (if you do not find the key then write the SYSTEM_KEY) and set the code that you copied from this site https://activeitzone.com/activation within a double quote.

```
APP_NAME="Active eCommerce CMS"

APP_ENV=local

APP_KEY=base64:WrvqXJ+ilWOLItqI7C2N2R2dQkqFAHFYzTrQBBJqtso=

APP_DEBUG=true

APP_URL="http://localhost/ecommerce"

LPD_TTME7CNE="HITC"

SYSTEM_KEY|-"

TOU, 2 hours ago *

DEMO_MODE="Off"

LOG_CHANNEL=stack

DB_CONNECTION=mysql

DB_HOST="localhost"

DB_PORT="3306"

DB_DATABASE="db_ecommerce"

DB_USERNAME="root"

DB_PASSWORD=""
```

 Use the same code in your Flutter app. Here is the screenshot for a better understanding

05. How to download the latest version?

Answer:

To download your item(s):

- Login to your Codecanyon account.
- Hover over your username from the top right corner and click 'Downloads' from the drop-down menu.
- The downloads section displays a list of all the items purchased using your account.
- Click the 'Download' button next to the item and select 'Main File(s)' which contains all
 files, or 'License Certificate and Purchase Code' for the item license information only.

06. How to upgrade to the Latest Version?

Answer:

- Extract the downloaded file from codecanyon.
- There you will get a zipped folder named 'updates.zip'. Upload that to the root directory
 on your server in which your previous version is running. Unzip that updates.zip file by
 selecting "Extract here".
- Now reload the home page and click on 'Update Now'.
- It's Done!
- The full system has been **updated** with a **single click**.
- Let's Browse Active eCommerce cms Latest Version.

07. Where will I find the purchase code?

Answer:

- Log into your Envato Market account.
- Hover the mouse over your **username** at the top of the screen.
- Click 'Downloads' from the drop-down menu.`
- Click 'License certificate & purchase code' (available as PDF or text file).

08. How to upload products from admin?

Answer:

There are several steps to upload a product. Follow the instructions below:

- Log in as an admin
- Click on All Products from the left navbar.
- Then click on the **Add New Product** button.
- Or, click on Add New product from the left navbar
- Product information Need to fulfill the required field with proper data one by one.
 - o By clicking on the **General** part you can see the product information details
 - Insert a **product name**.
 - Select multiple categories and a main category.

- Choose a brand from the dropdown list.
- Insert the product **unit** like **pc**, **kg**, **ltr** etc.
- Insert the product weight in kg.
- Insert the product's **Minimum purchase quantity**.
- Input single/multiple words for product Tags and press enter.
- Input Barcode
- Enable or disable the **Refundable** switch.
- Write the **description** of the product. You can add any image or video in this description box.
- Enable/disable the Featured and Todays Deal switch
- Fill up the Flash Deal part
 - Choose the Flash title
 - Insert the discount amount
 - Choose the discount type
- Fill up the VAT & TAX part
 - Insert the TAX amount and choose the TAX type
 - Insert the VAT amount and choose the VAT type
- Now, Click on the Save & Publish button

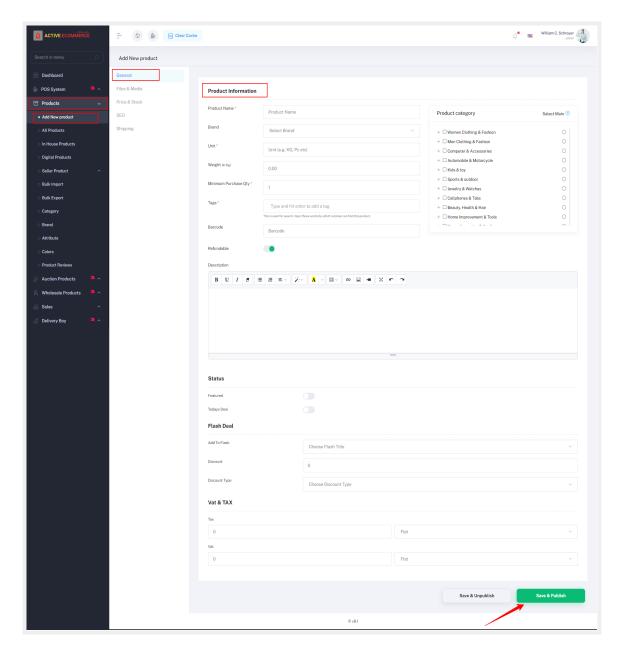


Figure (8a): General part of product adding

- o Now go to the Files & Media Section
 - Upload Gallery images- Preferable size 600 x 600.
 - Upload the **Thumbnail image** Preferable size **300 x 300**
 - Choose any video provider
 - Insert video link

- Pdf upload option(if available).
- o Now, Click on the Save & Publish button

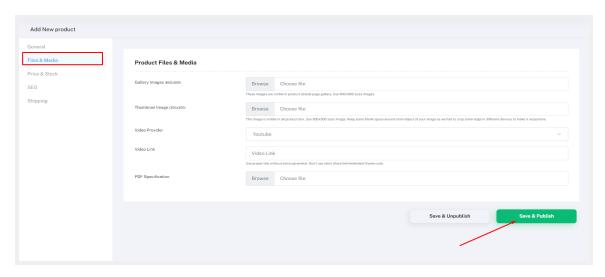


Figure (8b): Files & Media part of product adding

- o Now go to the Price & Stock Section
 - You can choose **multiple colors** by enabling the switch.
 - Choose the attributes of this product and then input the values of each attribute.
 - Insert the **Unit price** of the product.
 - You can also give the discount date from the **Discount Date Range**.
 - Add product discount(if available then put the amount or if not available then just put zero). Select "Flat" or "Percent" from the right option and insert the value
 - Insert the quantity of the product.
 - Insert the SKU (Unit of product quantity)
 - Insert the External link (if you want to put)
 - Insert the External link button text (this button will take you to the external link)
 - Insety the Low Stock Quantity

- Enable/disable any switch of Show stock quantity/ Show stock of text only/Hide stock
- Now, Click on the Save & Publish button

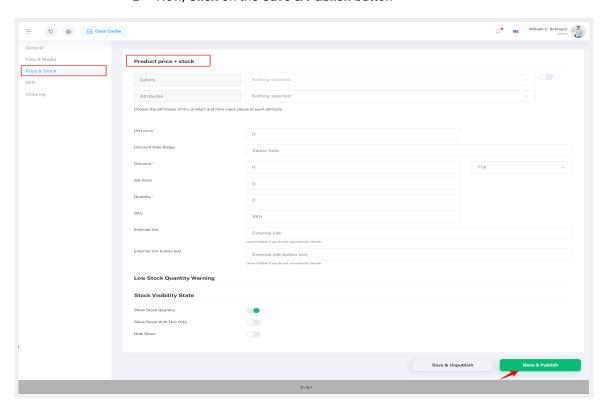


Figure (8c): Price & Stock part of product adding

- o Now go to the **SEO** Section
 - Write a title that will appear on a shared link.
 - Write a short description that will appear on a shared link.
 - Upload a single image
 - Then click on the Save & Publish button.

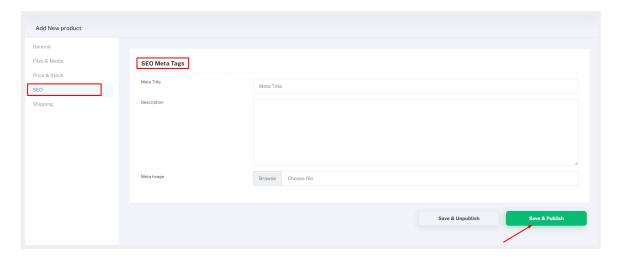


Figure (8d): SEO part of product adding

- Now go to the **Shipping** Section
 - From here can on or off Shipping informations options
 - Cash on delivery
 - Free shipping
 - Flat rate
 - Is product multipy
 - Also can set estimated delivery time.
 - Then click on the Save & Publish button.

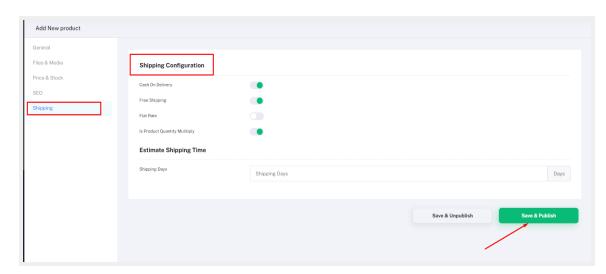


Figure (8e): Shipping part of product adding

09. How to become a seller?

Answer:

To become a seller, anyone has to register his/her shop first.

- From the below section of Active ecommerce CMS website > Apply now.
- Register your shop: Your Name >Your Email > Your Password > Repeat Password > Shop
 Name > Address
- Now, click register your shop.

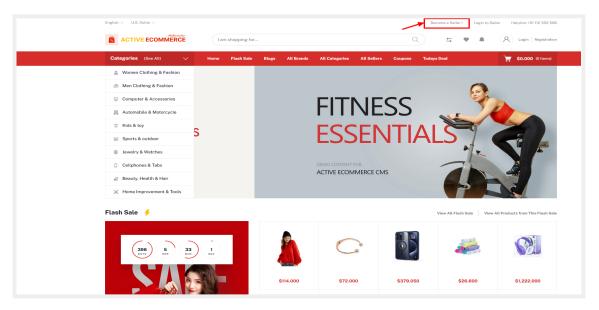


Figure (9a): Become a Seller.

10. How does a customer register him/herself?

Answer:

To become a customer, anyone has to register themselves. Follow the procedure:

- From the top right side of homepage you can find login option, click on Login
- If you have already registered then you will just put your mail/phone and password and log in your panel.
- For register click on **Register Now** option

 Input Name, Phone/mail, password, confirm password, agree with terms & condition and click Create account.

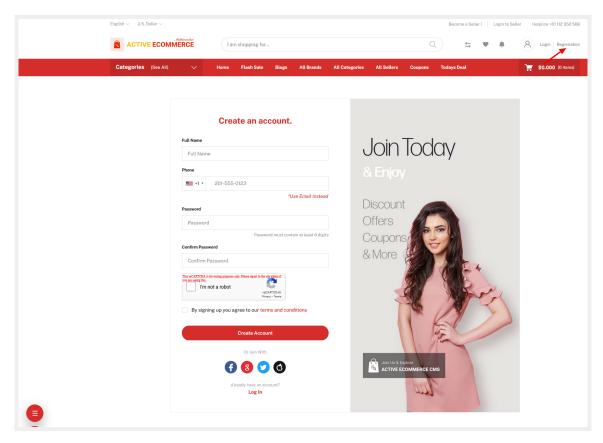


Figure (10a): Customer register him/herself.

11. How to upload products from sellers?

Answer:

Registered sellers will get product uploading options from their profiles. The steps are below,

- Log in as a seller.
- Go to the left navigation bar and click **Products**.
- Click **Add New Products** from the top navigation bar.
- Fill the text fields named Product Name, Brand, Unit, Weight, Minimum Purchase Qty,
 Tags, Barcode, enable or disable Refundable switch, Image (Main Images, Thumbnail Image), Video (Video From, Video URL)
- Select multiple category and a main category

- Then fill up the Product Variation part. Fill up Color (options can be enabled or disabled)
 then Attributes.
- Then fill up the Product price section. Fill up Unit price, Discount Date Range, Discount,
 Quantity, SKU, External link, External link button text.
- Fill up the **Description** field.
- Fill up the PDF Specification
- Fill up the SEO Meta Tags.
- Click on Upload Product.

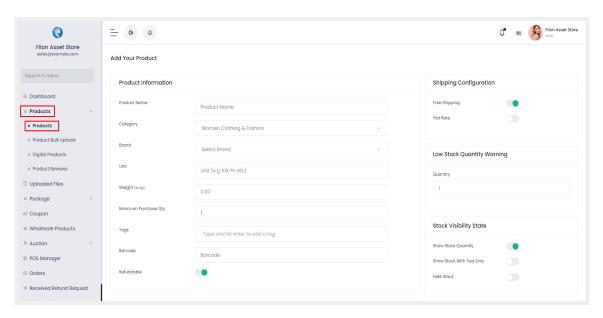


Figure (11a): Upload products from seller

On the homepage, customers can see all products by filtering options.

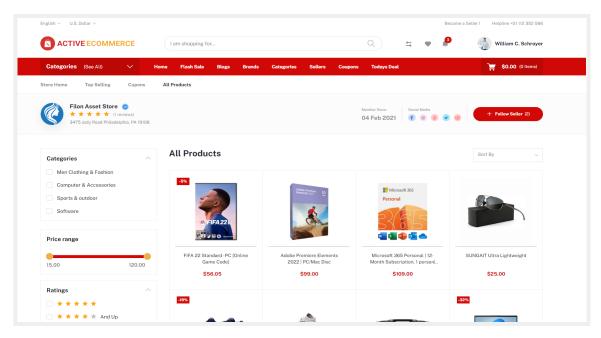


Figure (11b): On the homepage seller all products

12. How can a seller set up a seller's panel & homepage?

Answer:

For setting up the seller homepage, follow the below instructions:

- Login to Seller panel
- Go to Shop Setting
- Insert basic information, shop name, shop logo, shop phone, shop address, meta title,
 meta description, and delivery boy pick-up point information.
- In the shop setting below, you can find the banner setting section. Here you can add banners and make your (seller) homepage as you want

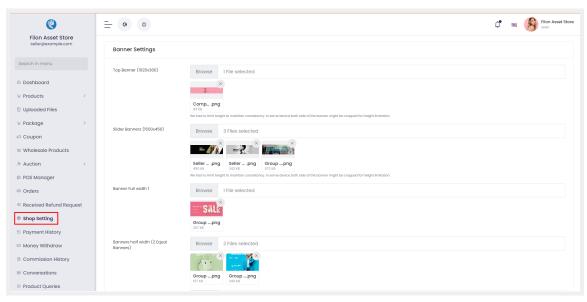


Figure (12a): Seller manages his/her shop setting

13. How to translate product information in multiple languages?

Answer:

To translate product information for bulk products from admin, follow the below steps:

- From admin panel navigation, go to the **Products list**.
- From the product list, click on the **edit** icon.
- Your product is right now in the default language, to translate it into another language click on your required language.
- Translate your product's name, unit and description. (Other information are not translatable)
- Click on Save.

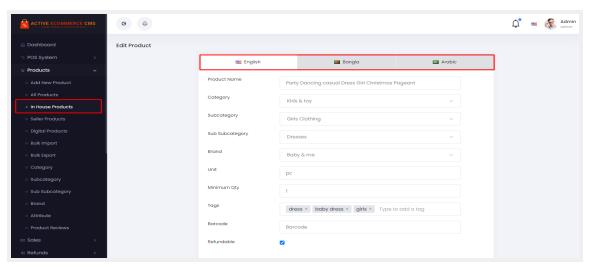


Figure (13a): Translate product information into multiple languages

14. How to purchase products?

Answer:

There are two ways to purchase any product. You can purchase any product by clicking on the "cart" icon on the product box, or you can "open the product in a new tab".

- Direct purchase without entering product details page
- Select the cart icon.
- A pop-up will appear with a quick view of the products.
- Select options(if available) & quantity.
- Click on Add to cart.
- A pop-up will appear with 2 buttons Back to shopping & proceed to checkout and select proceed to checkout.
- Your cart page will be available with a summary. Click Continue to shipping
- If you are a registered user then name & email address will be available there. Insert address, address, city, postal code & phone number and click continue to payment.
- Select of the given payment gateway & click on complete order
- Insert necessary credentials & Pay.
- If the selected payment gateway is cash on delivery then after clicking on complete order the page will reload & show you the order placing a successfully done message.

Purchase from product details page

- Click on the product title and you will be redirected to the product details page.
- From here you can check & select the product's all info and add it to the cart.
- You can also add this product to the wishlist or compare list.
- To proceed with the purchase follow the above steps.

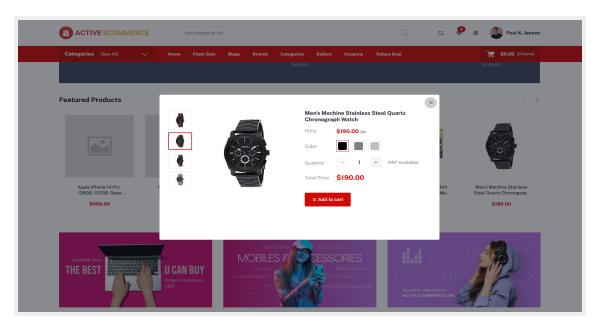


Figure (14a): Add to cart pop-up

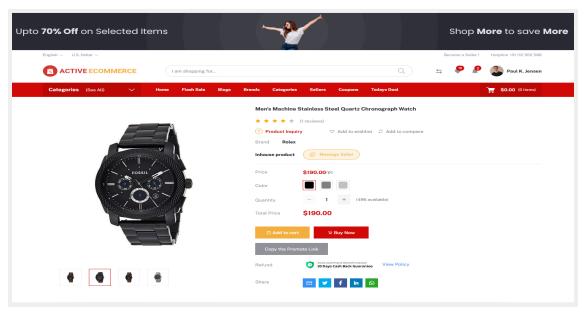


Figure (14b): product details page

15. How can a customer follow any seller?

Answer:

A customer can follow any seller by following the procedure:

From the homepage visit any store, and you can find the option Follow seller, Click on
 Follow Seller.

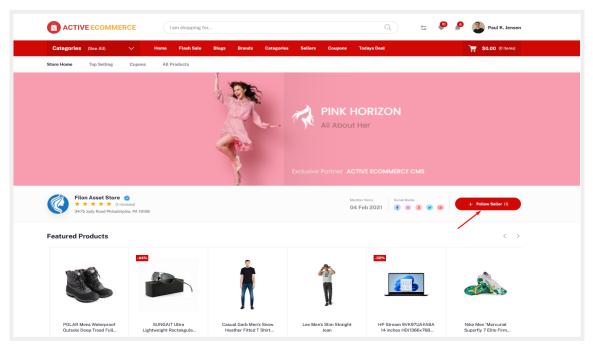


Figure (15a): Follow a seller

- · Also customer can check how many seller he/she follow
 - o login to customer panel
 - Go to Followed Sellers, here you can see all followed sellers and also can unfollow any seller & visit the seller's store.

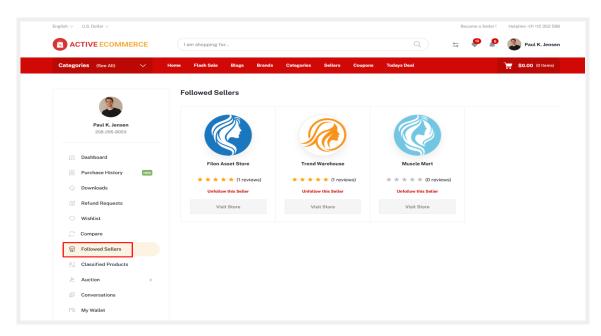


Figure (15b): All Followed Seller

16. How to set up a website?

Answer:

For setting up the website please follow the below procedure:

- Log in as an admin
- From the left navigation click on Website Setup
- Here, the admin will see the homepage layout and can **select** any **homepage**
- Homepage 1 is Classic layout, homepage 2 is Metro and 3 Minima click on any homepage
- Admin can view the layout homepage by **clicking** the **view** button
- Now, click on Save

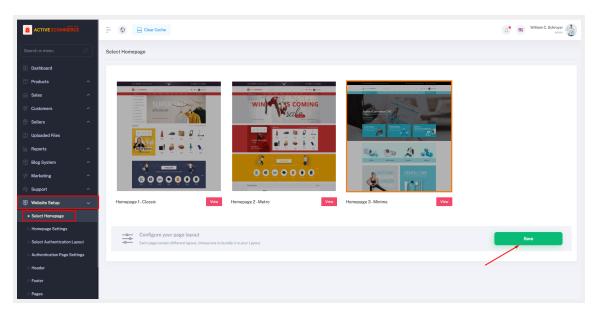


Figure (16a): Select Homepage layout

17. How to Set up the Homepage for Classic Layout?

Answer:

From the admin panel, go to **Website Setup > Select Homepage** and click on the **Classic homepage**. Now go to the **Homepage Settings**

- Home slider: Select multiple images for the top slider section. Also, add, edit, and delete
 options are available there. Admin can add links here besides the banners. By clicking on
 that banners customers can go to those links. After adding banners and links Click on
 Save.
- Today's Deal: Admin can add Today's deal banners.
 - There are two banner options for devices. Large banner for Large devices and Small banner for Small devices. If the admin doesn't upload the small banner then the large banner will show on the small device by adjusting the size. Admin can input product's background color And also can select Banner Text color from Dark or light options. Then click on save.

- Home Banner level 1: Add Home banner level-1 & the maximum number is 3. And click on update.
- **Home Banner level 2:** Select Home banner level-2 & the maximum number is 3. And click on **update**.
- Home Banner level 3: Select Home banner level-3 & the maximum number is 3. And click on update.
- Coupon Section: From this part, admin can add/edit background color, insert any title and subtitle. Click on Save.
- Category-wise product: By clicking on the add new button admin can select this section for category-wise products. And click on update.
- Classified Banner: Admin can upload classified banners from here. There are two banner options for devices. Large banner for Large devices and Small banner for Small devices. If the admin doesn't upload the small banner then the large banner will show in the small device by adjusting the size. Upload banners and update.

Top-Brand:

 Top Brands (Max 12): Select Maximum of 12 Brands for the sections. And click on update.

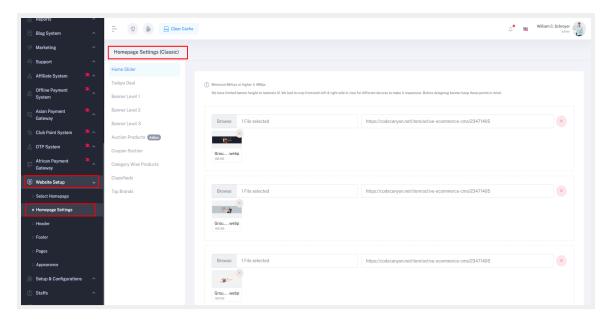


Figure: (17a)Home slider settings for classic Layout

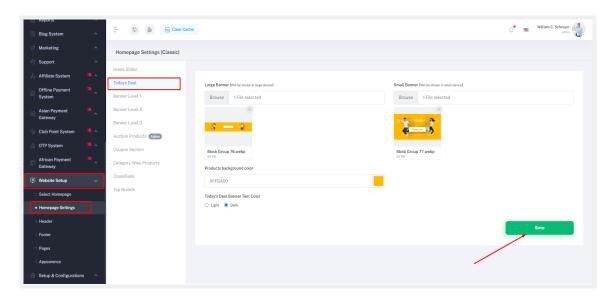


Figure: (17b) Classic Homepage Settings (today's deal)

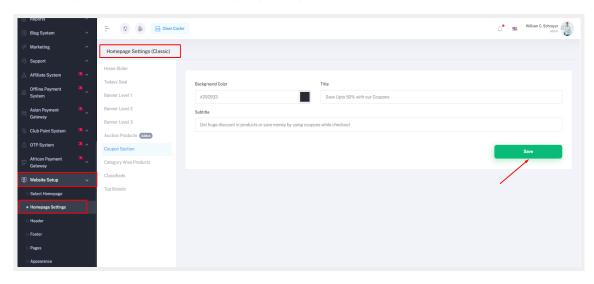


Figure: (17c) Classic Homepage Settings (Cpoupon settings)

18. How to Set up the homepage for the Metro layout?

Answer:

From the admin panel, go to **Website Setup > Select Homepage** and click on the **metro homepage**. Now go to the **Homepage Settings**

• Home slider: Select multiple images for the top slider section. Also, add, edit, and delete options are available there. You can add links here besides the banners. By clicking on

that banners customers can go to those links. After adding banners and links **Click** on **Save**.

- Flash Deals: Admin can select the background color option for flash deals. There is a selection option. If the admin doesn't want to use the background color then he can unselect that option. There is also a Flash Deal Banner text color selection option from dark or light, choose any. Then click on Save.
- Today's Deal: Admin can add Today's deal banners. There are two banner options for devices. Large banner for large devices and Small banner for Small devices. If the admin doesn't upload the small banner, then the large banner will show in the small device by adjusting the size.
 - Admin can input product's background color And also can select Banner Text
 color from Dark or light options. Admin will get today's deal banners full-width
 background color Select/ unselect options. When selecting the background
 full-width color then input the color and click on save.
- Home Banner level 1: Add Home banner level-1 & the maximum number is 3. And click on update.
- Home Banner level 2: Select Home banner level-2 & the maximum number is 3. And click on update.
- **Home Banner level 3:** Select Home banner level-3 & the maximum number is 3. And click on **update**.
- Coupon Section: Admin can add a background image from here and also can add/edit background color, title, and subtitle. Click on Save.
- Category-wise product: By clicking on the add new button admin can create this section for category-wise products. And click on update.
- Classified Banner: Admin can upload classified banners from here. There are two banner options for devices. Large banner for Large devices and Small banner for Small devices. If the admin doesn't upload the small banner then the large banner will show in the small device by adjusting the size. Upload banners and update.
- Top-Brand:

 Top Brands (Max 12): Select a maximum of 12 brands for the sections. And click on Save.

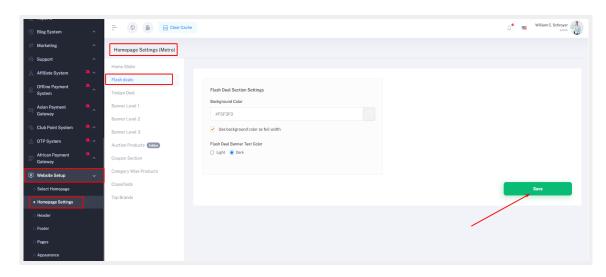


Figure (18a): Home page Settings of Metro ((Flash deal)

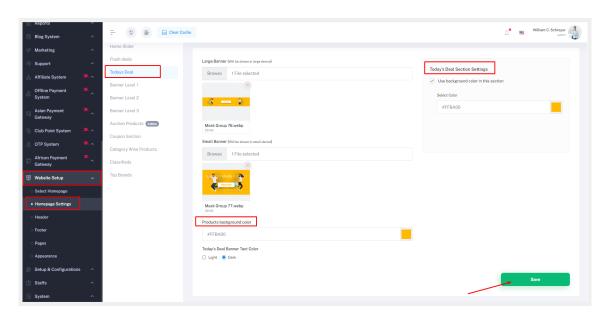


Figure: (18b) Metro Homepage Settings (today's deal)

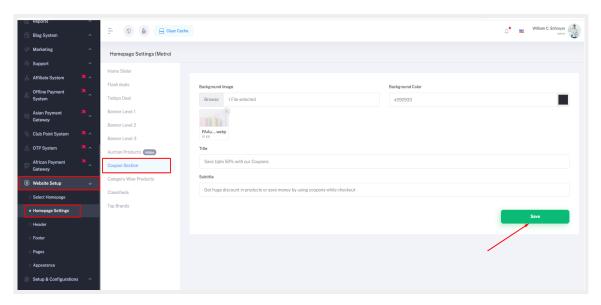


Figure: (18c) Metro Homepage Settings (Cpoupon settings)

19. How to set up the homepage for the Minima layout?

Answer:

From the admin panel, go to **Website Setup > Select Homepage** and click on the **minima homepage**. Now go to the **Homepage Settings**

- Home slider: Select multiple images for the home slider section. Also, you can add, edit,
 and delete any banner. You can add links here besides the banners. By clicking on that
 banners customers can go to those links. After adding banners and links Click on Save.
- Flash Deals: Admin can add any background image (it will be shown in the Flash Deal card in the slider section) Admin can insert the Title and Subtitle, this title and subtitle will be shown on the background image. There is also a Flash Deal Banner text color selection option from dark or light, choose any. Then click on Save.
- Today's Deal: Admin can add any background image (it will be shown in the Todays deal
 card in the slider section) Admin can insert the Title and Subtitle, this title and subtitle
 will be shown on the background image. There is also a Today's Deal Banner text color
 selection option from dark or light, choose any. Then click on Save.
- New Products: Admin can add any background image (it will be shown in the New product card in the slider section) Admin can insert the Title and Subtitle, this title and

- subtitle will be shown on the background image. There is also a New product **Banner text** color selection option from dark or light, choose any. Then click on **Save**.
- Featured Categories: Admin can choose featured categories text colors. Then click on Save.
- Home Banner level 1: Add Home banner level-1 & the maximum number is 3. And click on update.
- **Home Banner level 2:** Select Home banner level-2 & the maximum number is 3. And click on **update**.
- Home Banner level 3: Select Home banner level-3 & the maximum number is 3. And click on update.
- Coupon Section: From this part, admin can add/edit background color, insert any title and subtitle. Click on Save.
- Category-wise product: By clicking on the add new button admin can select this section for category-wise products. And click on Save.
- Classified Banner: Admin can upload classified banners from here. There are two banner options for devices. Large banner for Large devices and Small banner for Small devices.
 If the admin doesn't upload the small banner then the large banner will show in the small device by adjusting the size. Upload banners and Save.

Top-Brand:

 Top Brands (Max 12): Select Maximum of 12 Brands for the sections. And click on update.

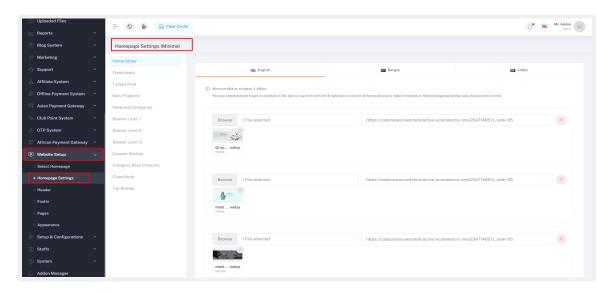


Figure (19a): Home page Settings of Minima (Home Slider)

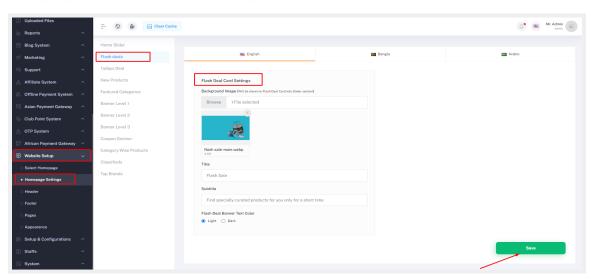


Figure (19a): Home page Settings of Minima (Flash Deals)

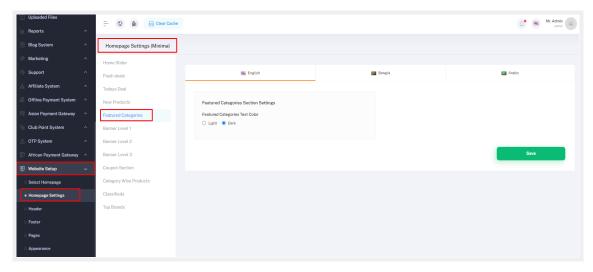


Figure (19a): Home page Settings of Minima (Flash Deals)

20. How to Set up the Header part?

Answer:

For setting up the header part admin needs to follow the below procedure:

- Log in as an Admin
- Click on Website setup > Header
- Header settings -
 - Header Logo: Upload Header logo
 - Show Language Switcher?: Click on button to on/off
 - Show Currency Switcher?: Click on button to on/off
 - Enable sticky header?: Click on the button to on/off
 - Insert **Topbar Banner** large for large devices
 - Topbar Banner medium for medium devices
 - Topbar Banner small for small devices
 - Insert the Topbar Banner Link,
 - Insert the Helpline number,
 - Select **Header Nav** Menu Text Color from Dark and light
 - Add Header Nav Menu
 - Then click on the **Update** button.

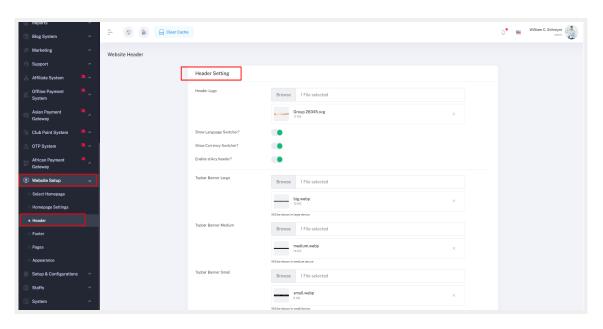


Figure (20a): Website Header Setting

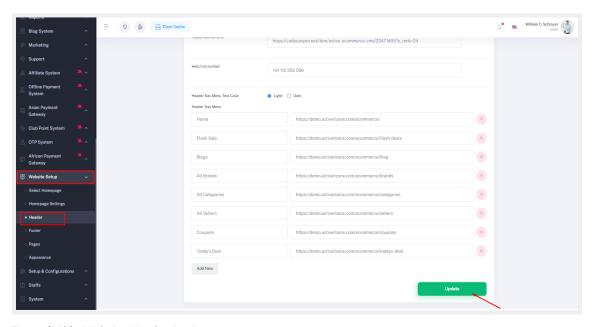


Figure (20b): Website Header Setting

21. How to Set up the Footer part?

Answer:

Follow the below procedure:

- Log in as an admin
- Go to Website Setup > Footer
- Admin can **select footer language** from here
- Footer Widget: Add footer info like Title and description, which are also translatable. And click on update.

About Widge

- o **Footer logo-** Insert Footer logo
- Add Description- Insert description
- Play Store Link
- App Store Link

• Contact Info Widget- Insert

- Contact address
- Contact Phone
- Contact email

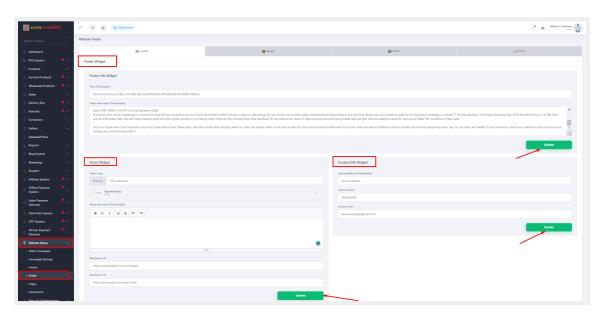


Figure: (21a) footer setup

• Link Widget One- Insert

- o Title- Useful links
- Links- Admin can add links, also can edit or delete.

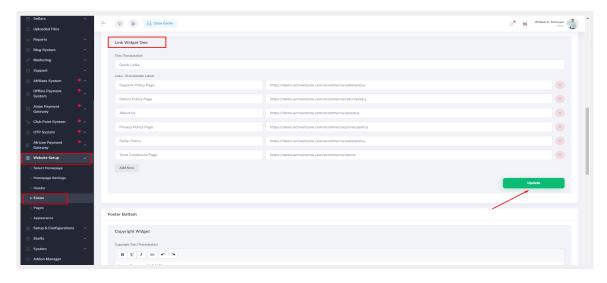


Figure: (21b) footer -link widget

• Footer Bottom

o Copyright Widget- Insert Copyright Text

Social Link Widget

- o Show Social Links? You can enable or disable
- Social Links
 - https://www.facebook.com/
 - https://www.twitter.com/
 - https://www.instagram.com/
 - https://www.youtube.com/
 - https://www.linkedin.com/

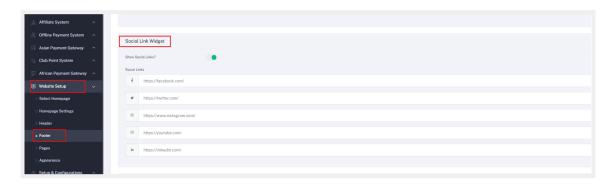


Figure: (21c) Footer- social link widget

- Add Seller app & Delivery boy apps with link
- Payment Methods Widget- Upload files of payment method
- Then Click on the **update** button.

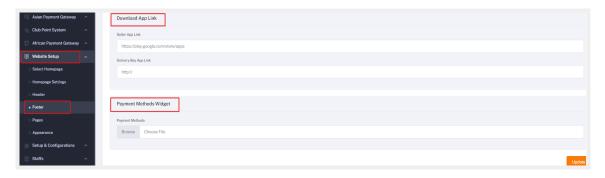


Figure: (21d) footer- payment method widget

22. How to Set up the Policy pages part?

Answer:

To upload content of policy pages such as **seller policy**, **return policy**, **support policy**, **terms & conditions**, **privacy policy**, **and about us**. follow the below steps-

- Log in as an Admin
- Go to Website set up > Pages.
- Here, by clicking the action button on any page you can edit your changes.
- Admin can also **add any new page**, also can delete the page.

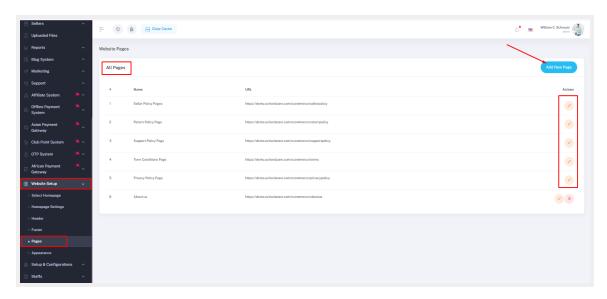


Figure: (22a) Website All pages

23. How to Set up the appearance of the website?

Answer:

Follow the below steps:

- Log in as an Admin
- Go to Website Setup > appearance
- System settings:
 - System Name: Write System name
 - Frontend Website Name: Write the website name
 - Site Motto: Write your website motto.
 - Site Icon: Select your own icon.
 - System logo white: Select your System logo white
 - System logo Black: Select your System logo black
 - System Timezoen: Select your system timezone
 - Then click on update

• General settings:

- Website Base Color: Select Website Base Color. (Hex Color Code)
- Website Base Hover Color: Select Website Base Hover Color (Hex Color Code)

- Website Secondary Base Color: Select Website Base Color. (Hex Color Code)
- Website Secondary Base Hover Color: Select Website Base Hover Color (Hex Color Code)
- Insert Flash Deal Page banner large for large device & also you can insert flash deal banner small for small device.
- And click on update.

Global Seo

- Meta Title- Fill up the meta title.
- Meta Description- Fill up the section of meta description
- Keywords- Input keywords.
- o Meta Image- Upload meta image.
- o And click on update

Cookies Agreement

- o Insert Cookies Agreement Text
- o Enable/disable Show Cookies Agreement
- o And click on update

• Website Popup

- Enable/disable Show website popup?
- insert Popup content
- o you can enable/disable Show Subscriber form?
- And click on update

Custom Script

- you can insert Header custom script before </head> and Footer custom script before </body>
- And click on update

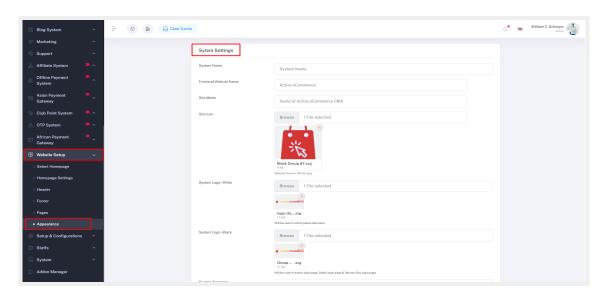


Figure: (23a) Website Appearance setup

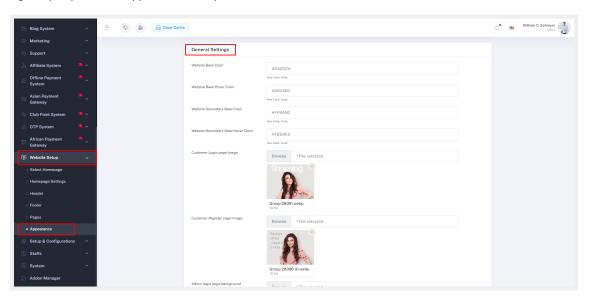


Figure: (23b) Website Appearance setup

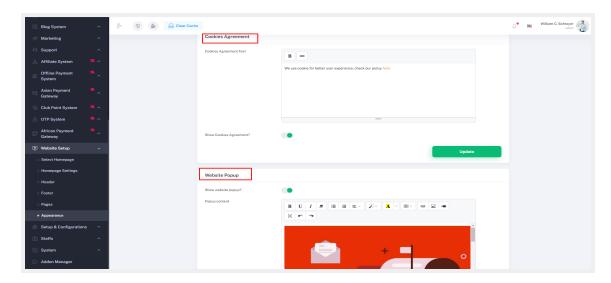


Figure: (23c) Website Appearance setup

24. How to create a Flash Deal?

Answer:

For creating flash deal follow the instruction:

- Log in to the admin panel.
- Go to **Marketing > flash deals** from the left sidebar.
- Here you can see the title, banner, start date, end date, status(which one you want to show), feature, page link, and edit and delete.
- Click Create New Flash Deal.
 - o Insert **Title**, **Banner**, **Date**, **Products** then click on the **Save** button.
 - If any product has a discount or exists in another flash deal, the discount will be replaced by this discount and time limit.

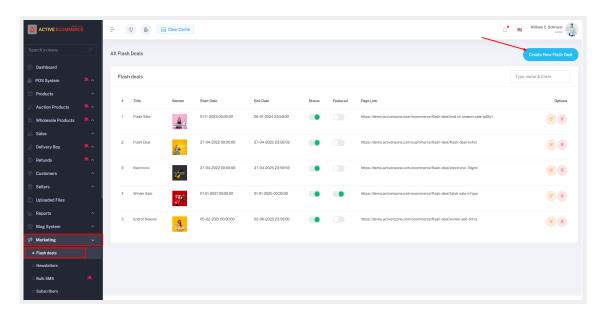


Figure: (24a) All Flash Deal

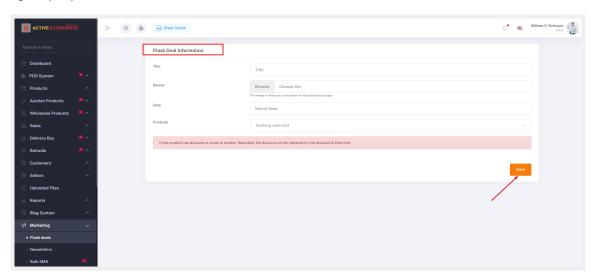


Figure: (24b) Creating new Flash Deal

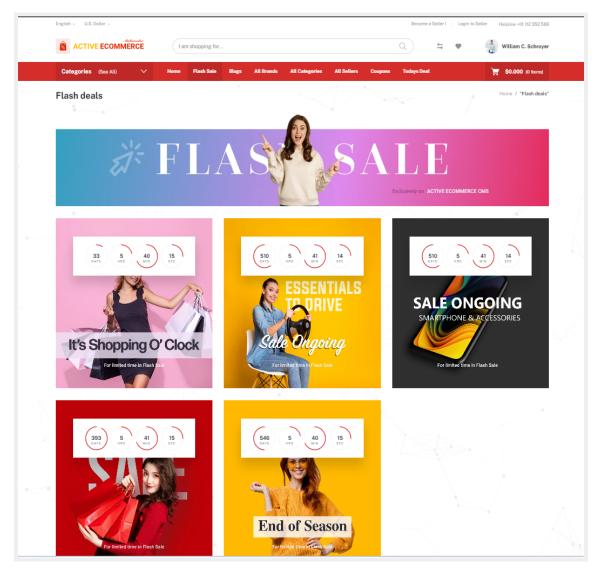


Figure: (24c) Flash Deal listing page

25. How to add a new post from the blog system?

Answer:

Follow the instructions:

- Log in to the **admin** panel.
- Go to the **Blog System** from the left sidebar.
- Here you can see all posts and categories.
- First add blog category

- Go to Blog system > categories
- Click on Add new category, insert name and save.

Now Add blog post

- By clicking all posts you can see all blog posts. Blog post's title, categories, short
 description, also you can enable/disable status(if you disable status then no one
 can see the blog post) and also you can edit or delete blogs.
- o From the top click Add New Post
- You can insert Blog Title, Category, Slug, Banner, Short Description, Description,
 Meta Title, Meta Image, Meta Description, Meta Keywords.
- Then click the **save**.

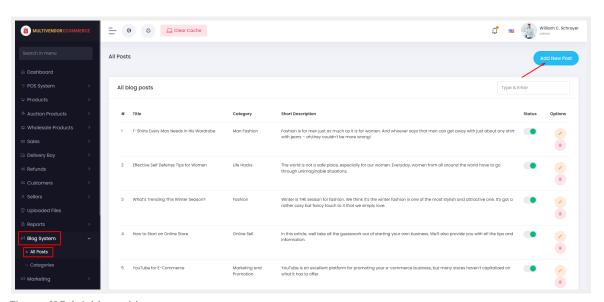


Figure: (25a) Add new blog post

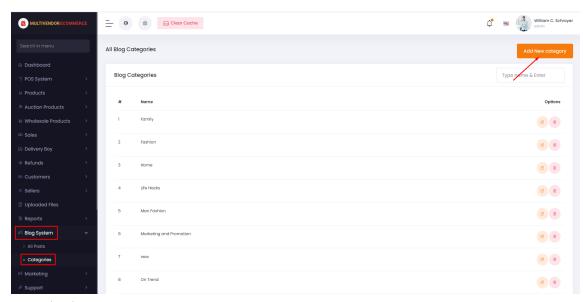


Figure: (25b) Add new blog category

 From the homepage blog section anyone can search for a blog, can see recent blog posts and also share any blog from the blog details page.

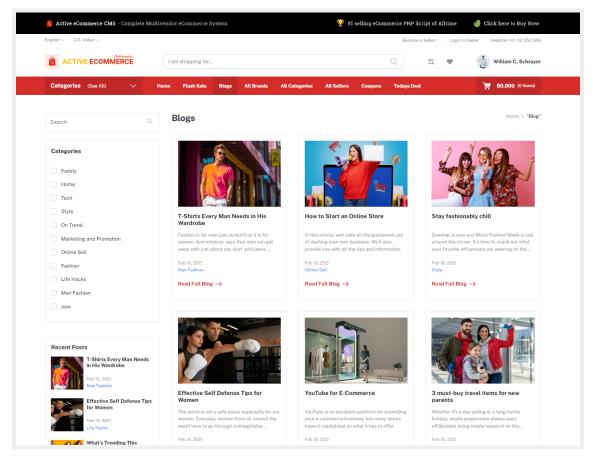


Figure: (25c) Homepage Blog section

26. How to Manage Orders?

Answer:

Admin can manage orders by following the below instructions:

- Log in to the Admin panel.
- From the left navbar click on sales. Here admin can show All orders, In-house orders, sellers orders, and Pick-up points orders.
 - The order list page admin will get the information of order code, the number of products, customer name, amount, delivery status, payment status & refund.
 - From the "Actions" button admin will get options like view, invoice download and delete.

 From the "view" option, the admin can see details of the order and can change the status of payment & delivery.

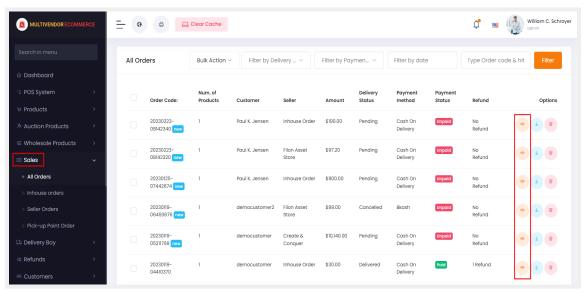


Figure: (26a) All orders

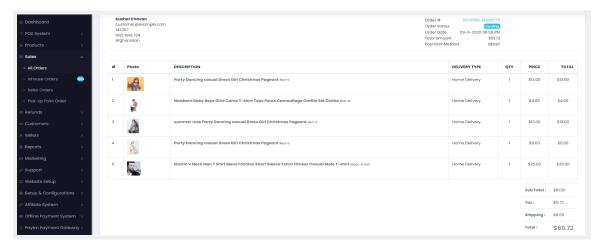


Figure: (26b) order details

27. How to Manage Sellers?

Answer:

On this page, the admin can see the list of all sellers and can edit the seller's information.

• Log in as an admin

- Go to Sellers > All Seller
- Clicking on the Option action admin can Check Sellers Profile, Log in as a seller, Go to
 payment admin can pay to the seller (clear due), Payment history, Edit the seller info, also
 can delete.

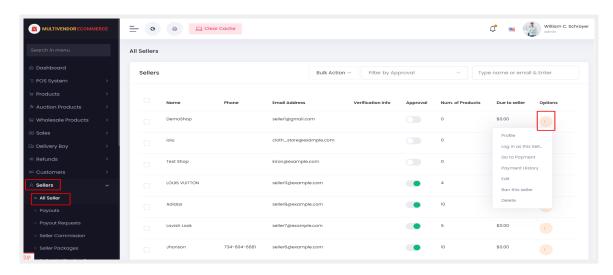


Figure: (27a) Seller details

28. How to see customer info??

Answer:

The Admin can manage customers by following the below instructions:

- From admin panel navigation, **customers > customer list**.
- Admin will get a list of registered customers of his/her site. In this list admin will see the
 customer's name & email address. Also can login as a customer, Ban or delete a
 customer. Admin also can check customer's classified products, Classified packages.

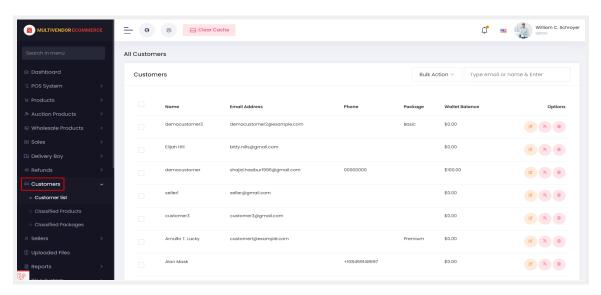


Figure: (28a) Customer list

29. How to send a newsletter??

Answer:

To send a newsletter follow the steps below, Navigate Marketing > Newsletter

- Select user's email or subscriber email or both.
- Insert sender email address.
- Insert newsletter subject.
- Write the content. In this text area admin can add an image, link, video, table or any text formatting if needed.
- Click on **send**.

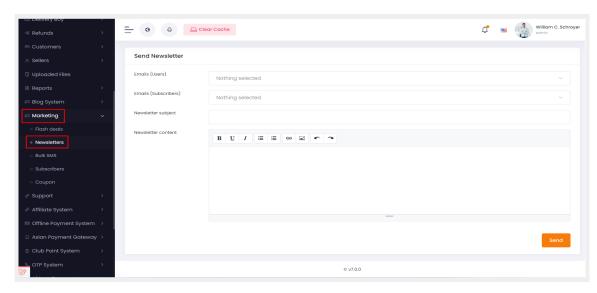


Figure: (29a) Sending newsletter

30. How to configure payment methods?

Answer:

To configure them follow the steps:

- Log in to the admin panel.
- From the navigation, go to **Setup And Configuration -> Features Activation**.
- Scroll down to the Payment Related section.
- Switch on by clicking the switchery of the methods which you want to activate.
- Then again from navigation, **Setup And Configurations -> Payment method**.
- Insert necessary Information of the methods.
 - Paypal Insert the paypal client ID, Client secret and switch off the sandbox mode(which for demo transactions). Then click on save.
 - Stripe Insert the stripe key, stripe secret which you will get from your stripe account and switch off the sandbox mode(which for demo transactions). Then click on save.
 - Mercadopago Credential: Insert the Mercadopago Key, Mercadopago Access,
 MERCADOPAGO CURRENCY. Then click on save.

- Bkash Credential: Insert BKASH CHECKOUT APP KEY, BKASH CHECKOUT APP SECRET, BKASH CHECKOUT USER NAME, BKASH CHECKOUT PASSWORD and switch off the sandbox mode(which for demo transactions). Then click on save.
- Nagad Credential: Insert NAGAD MODE, NAGAD MERCHANT ID, NAGAD
 MERCHANT NUMBER, NAGAD PG PUBLIC KEY, NAGAD MERCHANT PRIVATE
 KEY. Then click on save.
- SSICommerz Insert the SSLCZ store ID, and SSLCZ store password, and switch
 off the sandbox mode. Then click on save.
- Aamarpay Credential: Insert Aamarpay Store Id, Aamarpay signature key switch off the sandbox mode. Then click on save.
- lyzico Credential: Insert IYZICO_API_KEY, IYZICO_SECRET_KEY, and switch off the sandbox mode. Then click on save.
- Instamojo Insert the Instamojo API key, Instamojo auth token which you will get from your Instamojo account, and switch off the sandbox mode(which is for demo transactions). Then click on save.
- Paystack Insert the public key, secret key, merchant email which you will get from your paystack account. Then click on save. Set paystack callback URL on the paystack dashboard. The callback URL - domain/paystack/payment/callback
- RazorPay Insert the razor key, razor secret which you will get from your razorpay account. Then click on save.
- Voguepay- Insert the merchant id and switch off the sandbox mode(which for demo transactions) which you will get from your voguepay account. Then click on save.

***Please note that, for SSLCommerz you have to set your site default currency is **BDT**. This method is only for **Bangladesh**.

 Payhere Credential- Insert the Merchant ID, secret key, Currency, Payhere Sandbox mood. Then click on save.

- Ngenius Credential- Insert the Ngenious Outlet ID, Ingenious APK, currency and click on save.
- Authorize Net- InsertMERCHANT_LOGIN_ID, MERCHANT_TRANSACTION_KEY, Payhere
 Sandbox mood. Then click on save.
- Payku: PAYKU_BASE_URL, PAYKU_PUBLIC_TOKEN, PAYKU_PRIVATE_TOKEN. Then click on save.

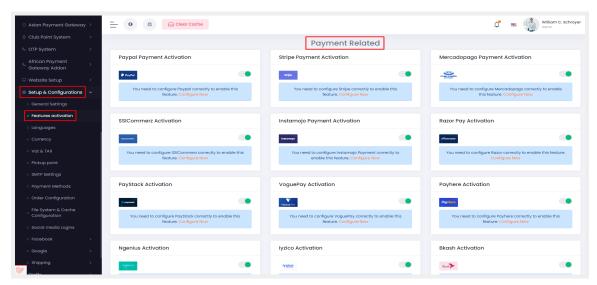


Figure: (30a) Feature activation (payment related)

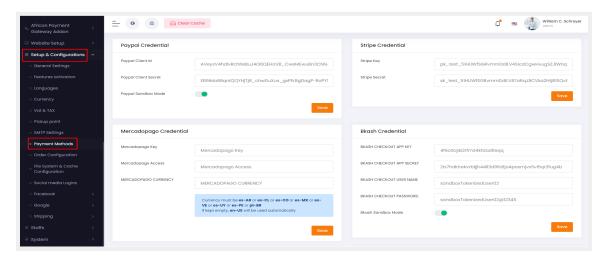


Figure: (30b) Payment methods

31. How to configure the SMTP system?

Answer:

To configure the SMTP system follow the steps below:

- If you're using cPanel then follow this link
 - o https://blog.cpanel.com/setting-up-and-troubleshooting-smtp-in-cpanel/
- Create an email from your server panel
- After creating an email account, go to Active eCommerce admin Dashboard > Setup And
 Configuration > SMTP settings.
- Fill up the form as below:

MAIL DRIVER: smtp

MAIL HOST: your domain SMTP host (sample: smtp.yourdomain.com)

MAIL PORT: 587/465

MAIL USERNAME: Your email id

MAIL PASSWORD: Your email password

MAIL ENCRYPTION: ssl/tls

MAIL FROM ADDRESS: Your mail address

• MAIL FROM NAME: Your shop name

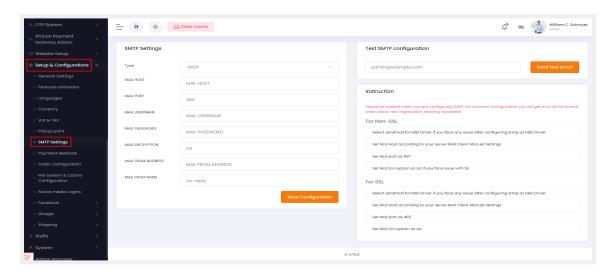


Figure: (31a) SMTP Setting

32. How to configure Facebook login API?

Answer:

To configure facebook login api follow the steps below:

- Log in to https://developers.facebook.com using facebook email and password.
- Click on My App and then click the Add New App.
- Give the name of the app and then click on Create App ID. It will automatically redirect to the App dashboard.
- Then go to Settings > Basic.
- Set the App Domains and click on **Save Changes**.
- Get the App ID and App Secret.
- Now click on Products and select Facebook login.
- It will redirect you to Quick Settings.
- Select Web and give your site url and click Save.
- Go to Facebook login > Settings.
- Set the Valid OAuth Redirect URIs
 (example: https://example.com/social-login/facebook/callback) and click on Save.
- Now go to Active Ecommerce admin Dashboard > Setup & Configuration > Social media
 login and set the App ID and App Secret in Facebook Login Credential.
- Click on Save.

33. How to configure Facebook pixel?

Answer:

Follow the below steps:

- Login to your admin panel.
- Then go to the left navigation bar and click Setup And Configuration> Google > Analytics

 Tool
- Turn on the switch of facebook pixel
- Then fill the field with Pixel ID.

For getting your pixel id please follow the steps.

- Log in to Facebook and go to your Ads Manager account.
- Open the Navigation Bar and select Events Manager.
- Here you'll find your pixel id.

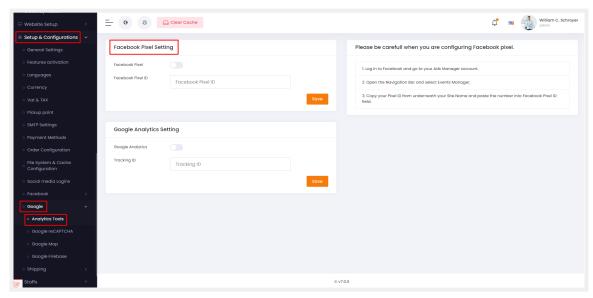


Figure: (33a) Facebook pixel configure

34. How to configure google login API?

Answer:

To configure google login api follow the steps below.

- Go to https://developers.google.com/identity/sign-in/web/sign-in.
- Click on Configure A Project.
- Give your project name and click next.
- Give your product name and click next.
- Configure 0auth client by selecting the web server and give your Authorized redirect URIs
 (example: https://example.com/social-login/google/callback) and click on Create.
- Then you will get the Client ID and Client Secret.

- Now go to Active e-commerce CMS admin Dashboard > Setup & Configuration > Social media login and set the Client ID and Client Secret in Google Login Credential.
- Click on Save.

35. How to configure Twitter API?

Answer:

To configure the Twitter login API follow the steps below.

- Go to https://developer.twitter.com/en/apps.
- Click on Create An App.
- Fill in your application details.
- The callback URL will be https://example.com/social-login/twitter/callback
- After creating the app follow the steps to get the consumer key & consumer secret key.
- Now go to Active ecommerce CMS admin Dashboard > Setup And Configuration > Social media login and set the consumer key as Client ID and consumer secret key as Client Secret in Twitter Login Credential.
- Click on Save.

36. How to configure Apple login API?

Answer:

To configure Apple login, follow the below steps

- From dashboard go to this link
 https://developer.apple.com/account/resources/identifiers/list/bundleld to create identifier
- From the left nav choose Identifiers and App IDs.
- Click on the plus(+) icon to create identifier

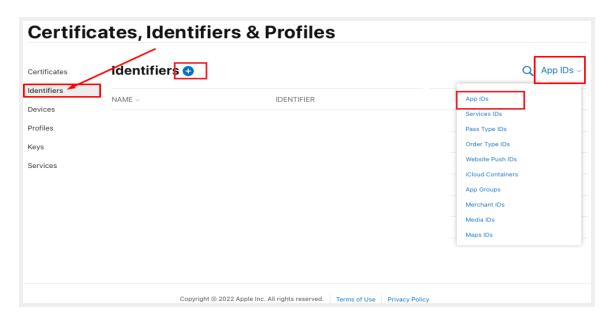


Figure: (36a) Configure Apple login API step 1

- Set the Description and Bundle ID, and select the Sign In with Apple capability
 - Usually the default setting of "Enable as a primary App ID" should suffice here. If you ship multiple apps that should all share the same Apple ID credentials for your users, please consult the Apple documentation on how to best set these up.

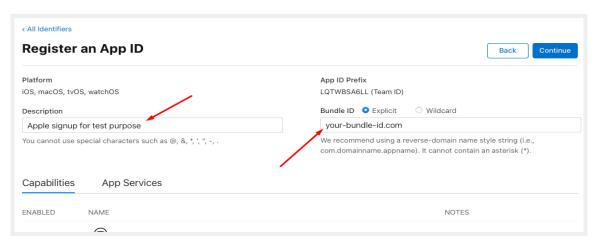


Figure: (36b) Configure Apple login API step 2

- Choose Sign in with Apple
- Click Continue, and then click Register to finish the creation of the App ID

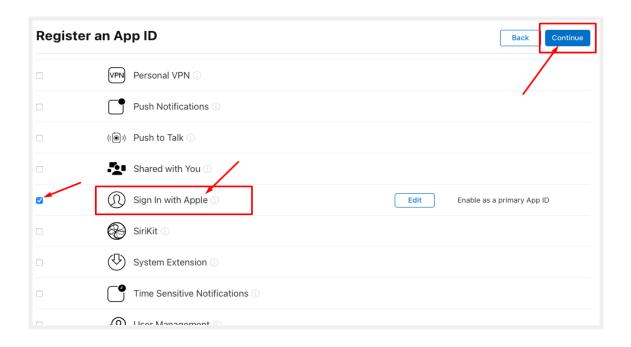


Figure: (36c) Configure Apple login API step 3

In case you already have an existing App ID that you want to use with Sign in with Apple:

- Open that App ID from the list
- Check the Sign in with Apple capability
- Click Save
- Go to your apple developer page then <u>Identifiers</u> and then Go to https://developer.apple.com/account/resources/identifiers/list/serviceId
- From the left nav choose Identifiers and Service IDs from the left dropdown.

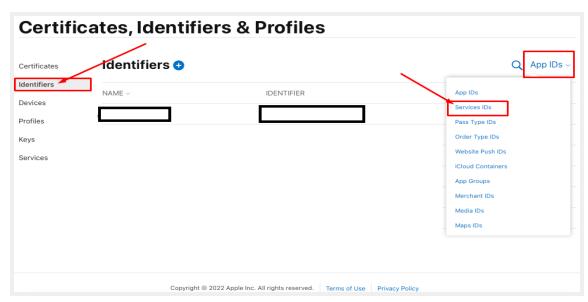


Figure: (36d) Configure Apple login API step 4

• After then click Register an Services ID

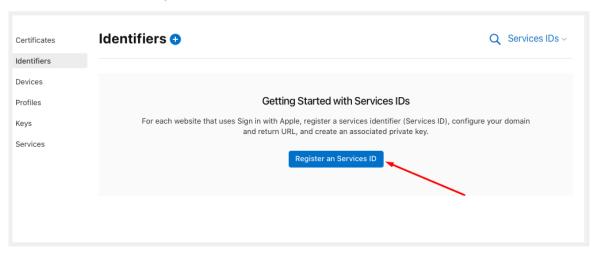


Figure: (36e) Configure Apple login API step 5

• Select Services IDs, click Continue

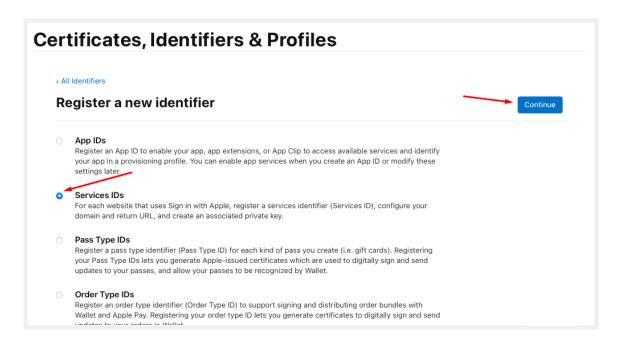


Figure: (36f) Configure Apple login API step 6

Set your Description and Identifier. This Identifier will later be referred to as your clientID

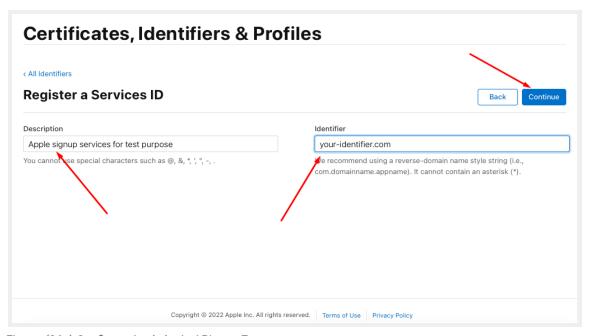


Figure: (36g) Configure Apple login API step 7

• Click Continue and then Register



Figure: (36h) Configure Apple login API step 8

 Now you have to enable it to be used for Sign in with Apple. Select the service from the list of services, checked the Sign in with Apple option and then click Configure

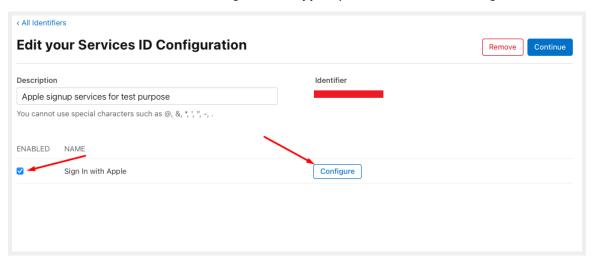


Figure: (36i) Configure Apple login API step 9

- Choose your APP ID
- Set the domains e.g. domain.com and subdomains (if your system is hosting on a subdomain) e.g. subdomain.domain.com. You have to enter at least one domain here, even if you don't intend to use Sign in with Apple on any website.
- In the Return URLs box set the return URL. e.g. https://domain.com/apple-callback

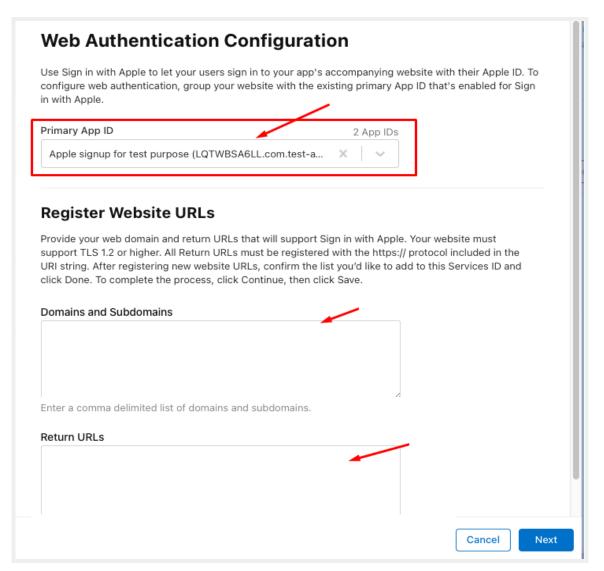


Figure: (36j) Configure Apple login API step 10

Then click Next and after then click the Done button to close the settings dialog. Then
again click the Continue button and then click the Save button to update the service

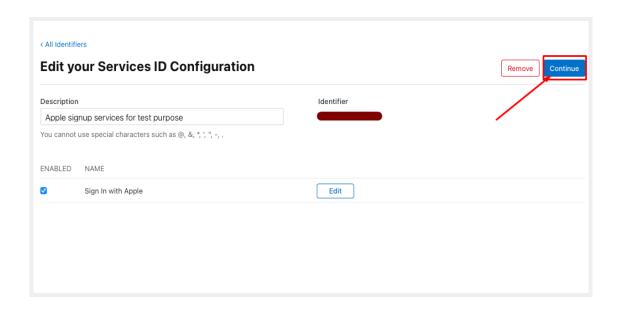


Figure: (36k) Configure Apple login API step 11

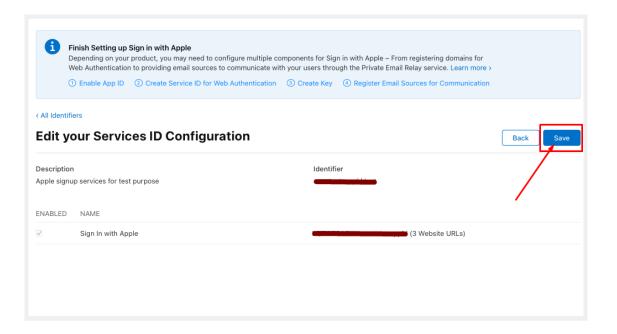


Figure: (36l) Configure Apple login API step 12

 In order to communicate with Apple's servers to verify the incoming authorization codes from your app clients, you need to create a key at https://developer.apple.com/account/resources/authkeys/list Click the Create a key button, Set the Key Name (E.g. Sign in with Apple key), check the box next to Sign in with Apple, and then click the Configure on the same row

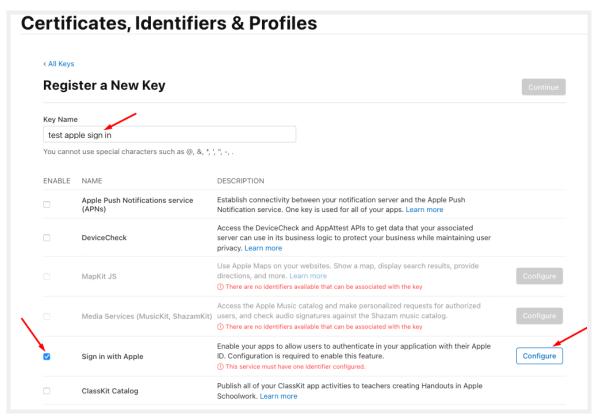


Figure: (36m) Configure Apple login API step 13

Under Primary App ID choose the App ID which one you want to use

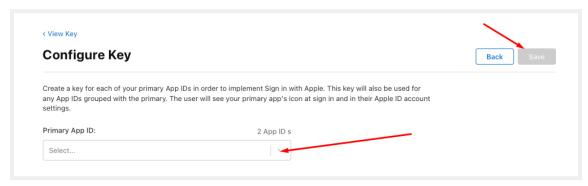


Figure: (36n) Configure Apple login API step 14

Click the Save button to leave the detail view. After then click Continue and then click
 Register button

- Now you'll see a one-time-only screen where you must download the key by clicking the Download button. Also store the Key ID which will be used later when configuring the server
- To create secret key follow this link
 https://developer.apple.com/documentation/sign_in_with_apple/generate_and_validate_t
 okens

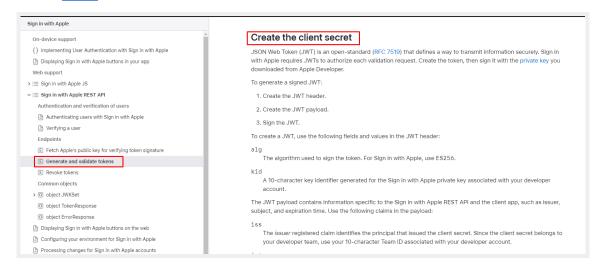


Figure: (36o) Configure Apple login API step 15

 To create a secret key you also need some keys. From the Identifier dashboard you can find team_id, client_id

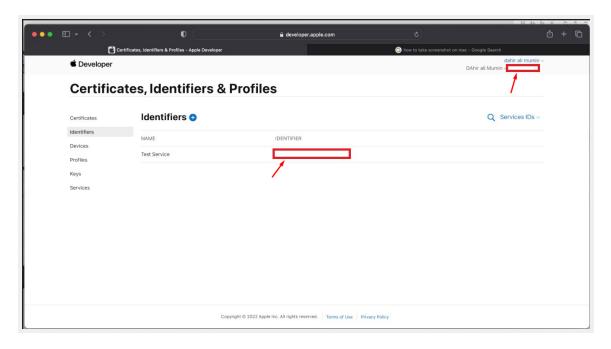


Figure: (36p) Configure Apple login API step 16

key_id: This is the identifier of the private key created in **step v** above.

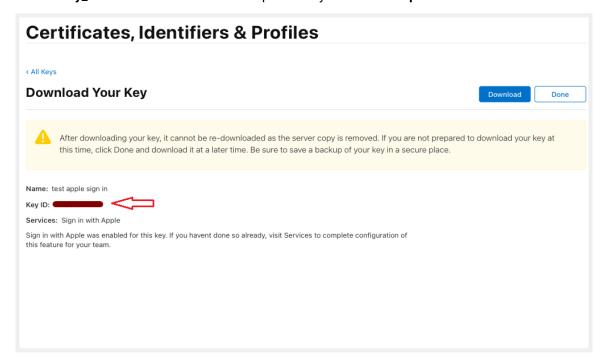


Figure: (36q) Configure Apple login API step 17

**N.B. For better instruction check this URL

https://developer.okta.com/blog/2019/06/04/what-the-heck-is-sign-in-with-apple

37. How to configure Facebook Chat?

Answer:

Login admin panel and go to Setup & Configuration > Facebook chat

- Enable Facebook chat and insert page ID.
- Now reload the homepage. That's it.

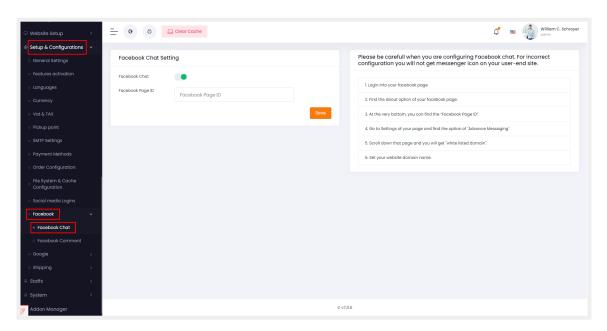


Figure: (37a) Facebook chat setting

38. How to Setup Currency?

Answer:

To set up currency follow the steps:

- Go to the left navigation bar of the **admin** panel
- Click Setup & configuration > Currency
- Select system default currency and save.
- Select symbol format & no of decimals and save.

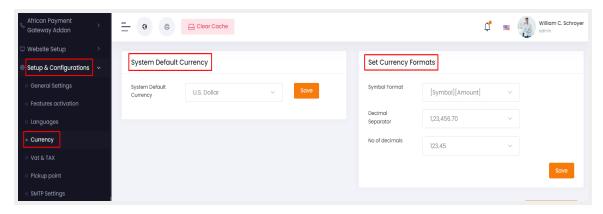


Figure: (38a) Currency Set up

39. How to add a new currency?

Answer:

Go to left navigation bar and click Setup & configuration > Currency

- Click add new currency
- Fill the form with Name(eg US Dollar), Symbol(eg \$), Code(eg USD), exchange rate(1USD = ? eg 100)
- And then click save.
- You can also edit a currency and make a currency as default.

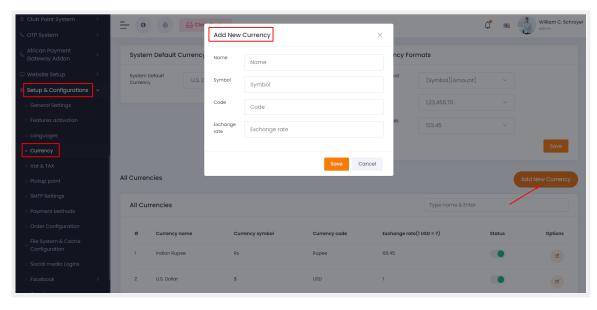


Figure: (39a) Add new currency

40. How to Setup language?

Answer:

To set language follow the steps:

- Go to admin navigation > Setup And Configuration > languages.
- Select system default Language and save.
- Click on the add new language button.
 - Insert language name & code(short form of language name) and Flutter App Lang Code.
 - o Click **save**. The page will redirect to the listing page.
- You can also Import App Translations file, select file then click on Import.

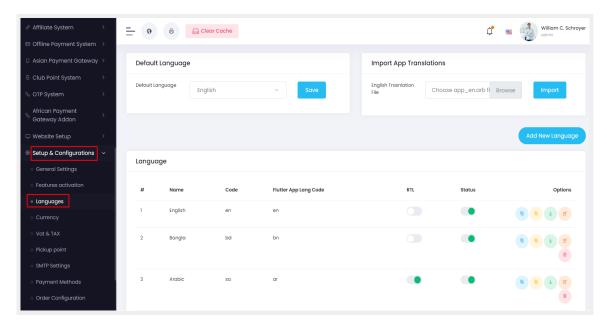


Figure: (40a) Language set up

41. How to manage the Staff panel?

Answer:

Follow the below steps:

- Log in to the admin panel
- Go to navigation > staffs.
 - All Staffs- In this list staff's name, email, phone & role are available. Admin can
 edit this information and can change their role. Also can delete any staff from
 here. Roles need to be created from the staff permissions tab first.

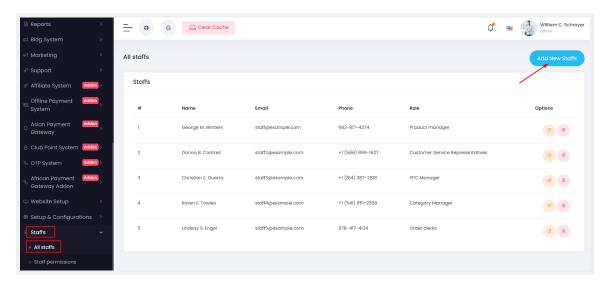


Figure: (41a) Add new staff

 Staff Permissions - First admin will create a role for the staff. According to the role, the admin will select the accessible section for the staff.

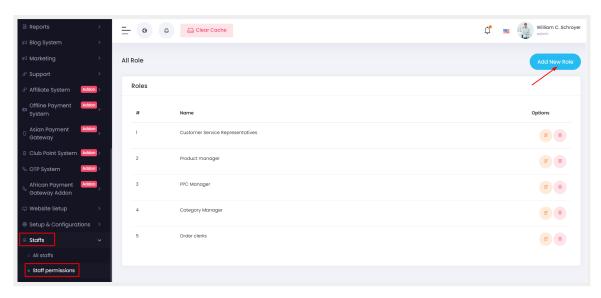


Figure: (41b) Add new role

42. How to manage your wallet?

Answer:

To manage the wallet:

- Log in to Customer panel
- From the customer panel left side Navigation, go to My Wallet.
- Here customers can find two options, one is Recharge wallet and another one is Offline recharge wallet.
- From the Recharge Wallet option, the customer will get the option to recharge money from PayPal, Stripe and other payment gateways (if the payment gateways have permission).
- From the Offline recharge wallet customer needs to insert Amount, Transaction ID and photo. (For this offline addon needed)
- After that, customers can purchase from their wallet balance.

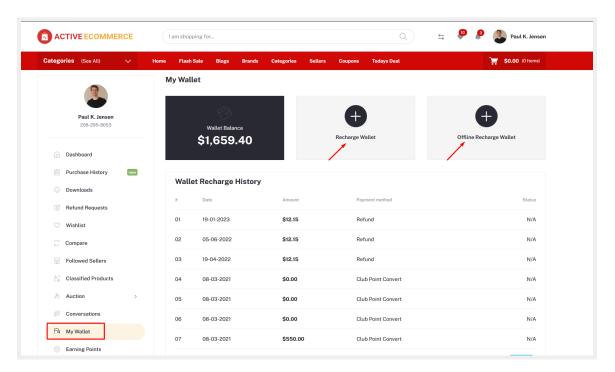


Figure: (42a) Manage Wallet

43. How to create a coupon?

Answer:

Login admin panel and go to Marketing > Coupon

- Click on Add New Coupon
- Select Coupon type (a) Product base (b) Cart base (c) Welcome Coupon

Product Base:

- Type the coupon code
- Insert products
- Fill in the **Start date** and **End date**
- Enter the **Discount** and Select **Discount Type**
- Click on Save.

Cart Base:

- Enter the minimum shopping price in the **Minimum Shopping** field
- Enter the **Discount** and Select **Discount Type**
- **■** Enter the **Maximum Discount Amount**
- Click on Save.

Welcome Base:

- Type the coupon code
- Enter the **minimum shopping** amount
- Enter the **Discount** and select **Discount Type**
- Enter the Validation Days
- Click on Save

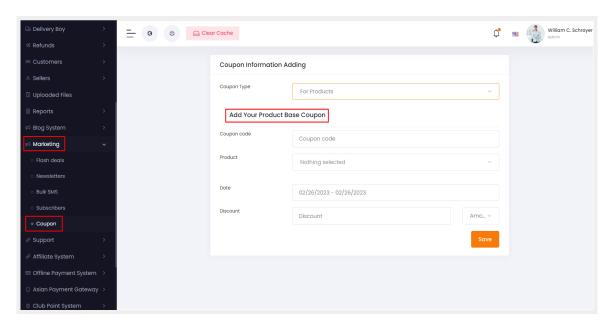


Figure: (43a) Product Base Coupon

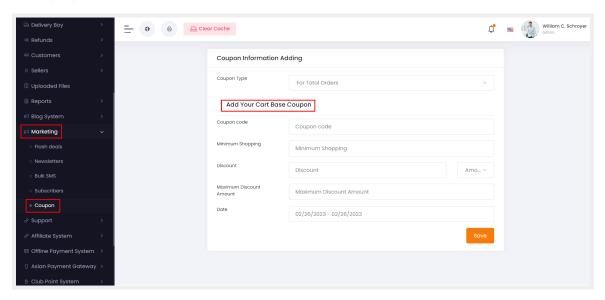


Figure: (43b) Cart Base Coupon

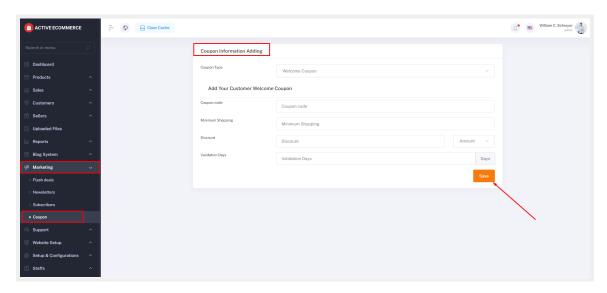


Figure: (43c) Welcome Base Coupon

44. How to use a coupon?

Answer:

Before selecting the "SELECT PAYMENT OPTION", there is an opportunity to apply COUPON to get a discount.

- Before Select Payment Option, Insert Coupon Code
- After applying the right Coupon Code and click Apply.

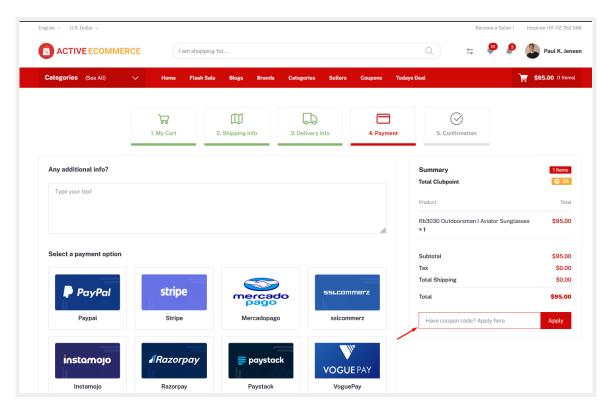


Figure: (44a) Insert Coupon Code

45. How can a customer check coupon for any store?

Answer:

Follow the procedure:

- From homepage go to top seller section and click on visit store
- At top you can see coupons click on Coupons
- You can find all the coupons at this store.

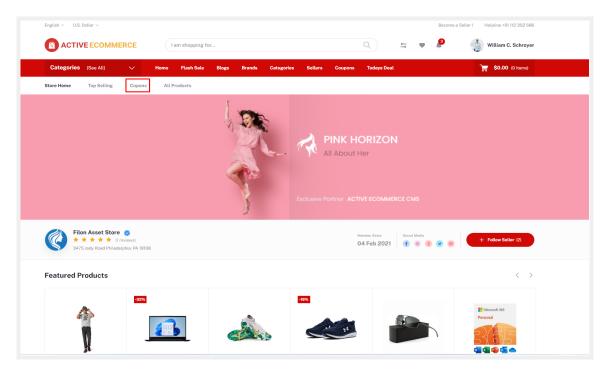


Figure: (45a) Homepage Coupon of any seller

46. How to request money withdrawal as a seller?

Answer:

Registered sellers will get an option for making withdrawal money requests. If he/she has money in his/her earnings balance, then he/she will be able to send a withdrawal request.

- Log in as a seller.
- Go to the left navigation bar and click Money Withdraw.
- Click Send withdraw request.

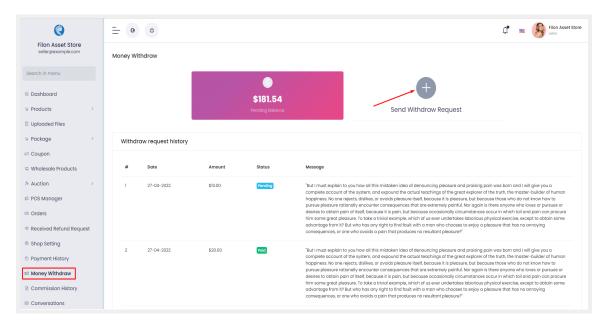


Figure: (46a) Money Withdraw request as a seller

47. How to pay payment for seller withdrawal requests as an admin?

Answer:

Go to left navigation bar and click Sellers > Payout Requests

- From the withdrawal list click on the Cash symbol.
- In the modal you can change the withdrawal amount and then select a payment method.
- And finally Click on the pay button to make payment.
- For cash payment will be done immediately and you'll have to make payment to the seller manually.

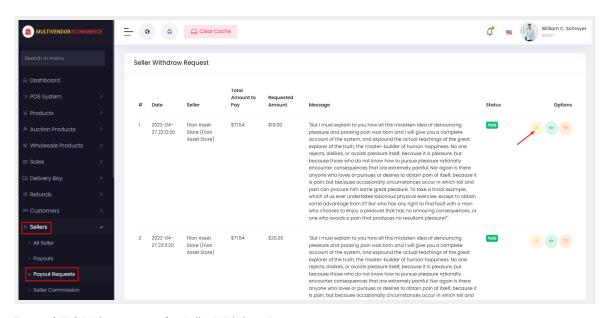


Figure: (47a) Make payment for Seller Withdraw Request

48. How to enable maintenance mode?

Answer:

From Admin panel go to left navigation bar and click Setup & Configuration > Features Activation

- Then turn on the switch for maintenance mode.
- And the frontend user will get an under construction page.

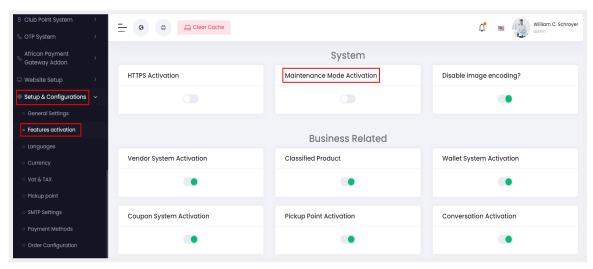


Figure: (48a) Enable Maintenance mode

49. How to create a pickup point?

Answer:

You need to enable pickup point to use this feature from **Setup & Configuration > Features Activation - enable pickup point activation**

- Then go to left navigation bar and click Setup & Configuration > Pickup point
- Click add new pickup point
- Then fill the form with Name, Location, Phone, Status, Manager and hit the save button.
- Now customers can select a pickup point from the enabled pickup point when he/she will purchase products.
- And the pickup point manager will get the order in his/her dashboard.

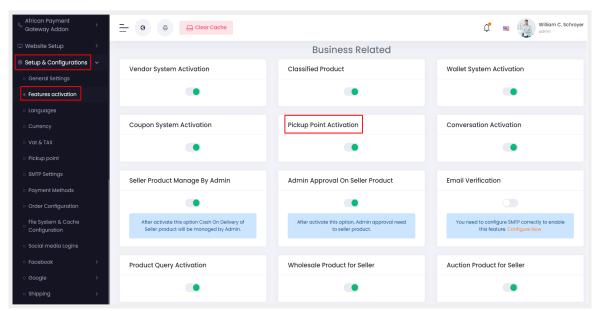


Figure: (49a) Enable Pick up point switch

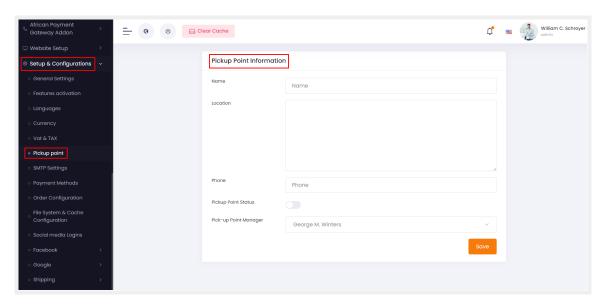


Figure: (49b) Adding new pick up point

50. How does customer chat with a seller work?

Answer:

Customers can ask any question about a product to the seller of that product.

- If the seller of that product is admin, then the admin will get the message against that product.
- Customer must need to login to make any question about any product
- Then the seller/admin can answer that question from his/her panel.
- Customer will see the answer in his panel left navigation > Conversations
- Customers will see all questions, conversations with the admin/seller will be seen on that page.
- Sellers will get all messages in his panel left navigation > Conversations
- Admin will get all messages in his panel left navigation > Conversations

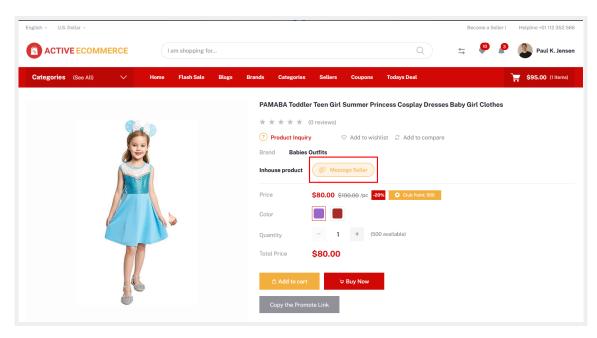


Figure: (50a) Message to the seller for any product information

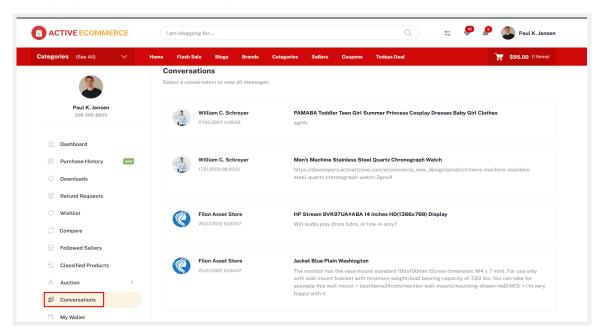


Figure: (50b) Customer can see the reply of his question

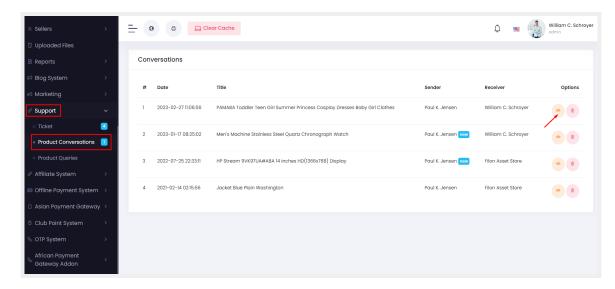


Figure: (50c) Admin see the conversation

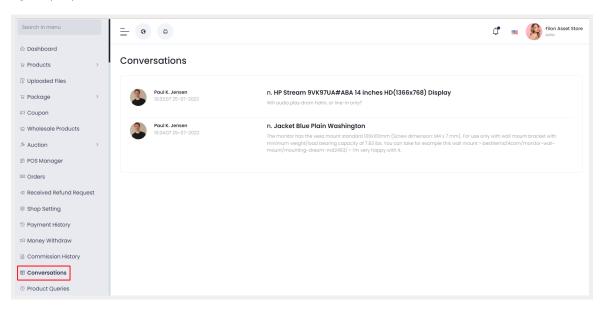


Figure: (50d) Seller can check conversation

51. How to add Attribute for the system?

Answer:

Follow the instruction:

- Firstly, log in to the Admin Panel and go to the Products-> Attribute from the left sidebar.
- Then add a new attribute and click on Save.

You can also edit from here and add values of attributes.

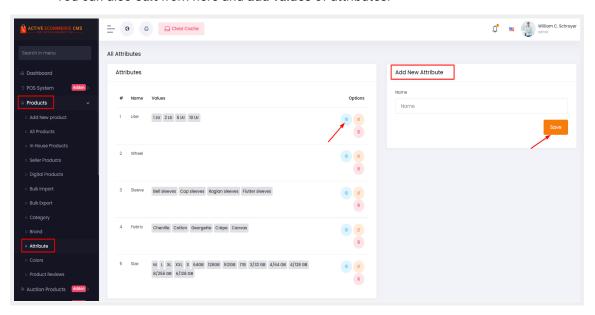


Figure: (51a) Add attribute

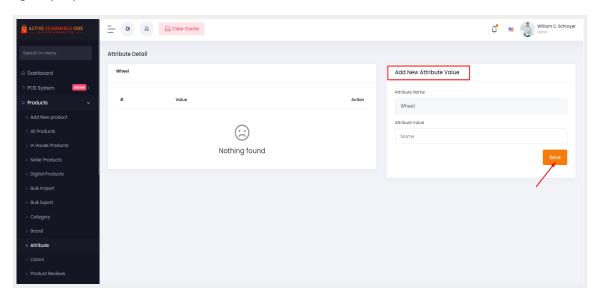


Figure: (51b) Add attribute value

52. How does the attribute work?

Answer:

At the time of product uploading Vendor or Admin can use attributes for their product variations. For example, a vendor is going to upload a new product mobile. Vendor has three different variation's mobile based on storage. For this he just needs to select the attribute like storage and then he just puts the value like 32 GB, 64GB, 128GB. After that he can set the price as previously how he did.

53. What is the new advanced filter option?

Answer:

Advanced filter option means customer or user can search any product using attribute value. For example, Storage is an attribute and 32GB, 64GB, 128GB are the values of Storage attribute's. If any user or customer wants to see the all mobile of 32B storage he just needs to follow the below steps:

- Users or customers just go to the product listing page.
- There he/she will get the value of attributes
- He/She needs to select 32GB and click on Apply Filter
- He/She will get the result

54. How to upload bulk products from the admin panel?

Answer:

To upload bulk products follow the below steps:

- First of all, the admin needs to login into his Admin Panel and go to the Bulk Import menu
 under the Products from the left side bar.
- Admin needs to download the **Download CSV** file.
- Open the downloaded file and fill the information of products like name, description, category id, brand id, brand id, unit price etc.
- After putting the information of all products, now he/she needs to upload the file.
- To upload that file he/she needs to check the same page below, and have an option of
 Upload product file.

- He/she needs to choose the file and click on Upload CSV.
- Products will be uploaded.

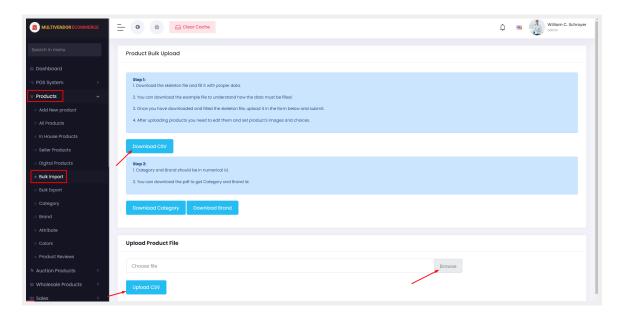


Figure: (54a) Upload Bulk Product

55. How to upload bulk products from the Seller panel?

Answer:

To upload bulk products from seller follow the below steps:

- First of all, the seller needs to login into his Seller Panel and go to the **Bulk Upload** menu from the left side bar.
- Admin needs to download the **Download CSV** file.
- Open the downloaded file and fill the information of products like name, category id, sub-category id, brand id, unit price etc.
- After putting the information of all products now he needs to upload the file.
- To upload that file he needs to go to the **Bulk Upload** menu.
- There he will get the file upload form and then needs to choose the file and click on the Upload button.
- Products will be uploaded.

56. How to translate using Google translate?

Answer:

Follow the below steps:

- First go to Setup & Configuration -> Language -> Translation action
- Translate the site using the "Google Translate" browser extension into your language.
 https://chrome.google.com/webstore/detail/google-translate/aapbdbdomjkkjkaonfhkkikfgillcleb?hl=bn
- Click on translate extension and the click translate this page

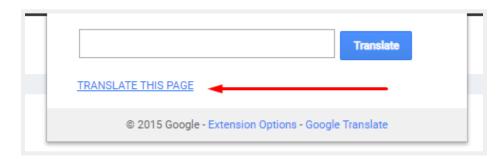


Figure: (56a) Translate page

• Press the "Copy Translations" button and then click on "Save".

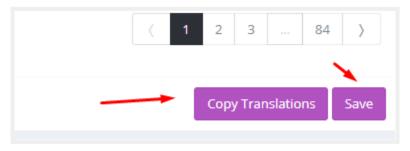


Figure: (56b) Copy translations and save

57. How to add Classified Products?

Answer:

Customer can add classified products by following below procedure:

- Log in to the customer panel.
- First you need to Purchase any Package, For purchasing package go to Dashboard >
 Purchase package > Click on Upgrade Package

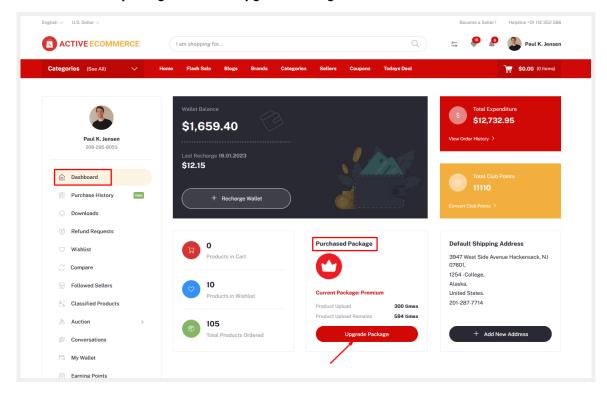


Figure: (57a) Purchased Package

- Now go to Classified products > Add new product
- Insert details for product and click on Save Product.

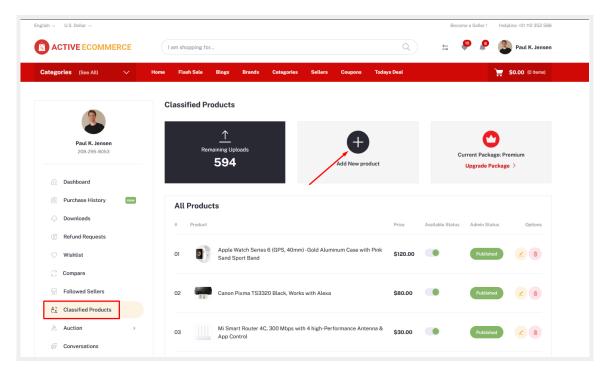


Figure: (57b) Add Classified product

58. How to use Classified Products?

Answer:

To use classified products:

- From admin panel Turn on Classified Products from Setup & Configuration > Features
 Activation
- Create classified packages for customer to purchase from Customers >Classified
 Packages
- Then customers can purchase classified packages and upload classified products as product upload.
- You'll see all classified product in Customers > Classified Products
 - You need to publish/approve all classified product manually to show in home/listing page
- Users can check the details of the classified product and contact the owner to purchase.

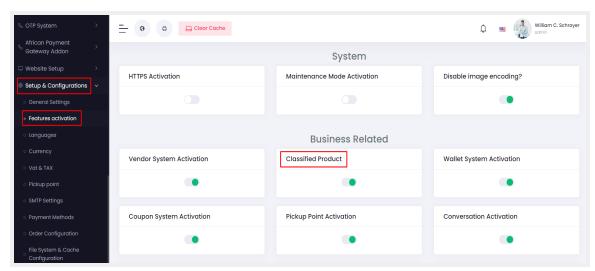


Figure: (58a) Enable Classified product

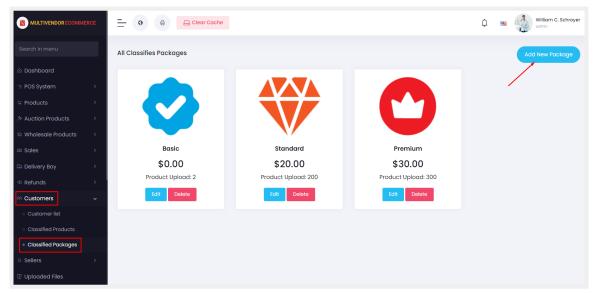


Figure: (58b) Classified Package

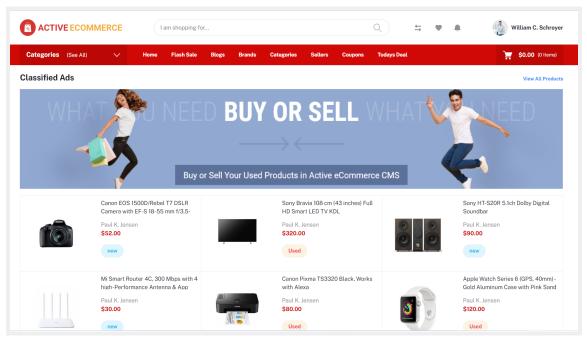


Figure: (58c) In home page Classified Products

59. How to use Digital Products?

Answer:

To use digital products:

- From the admin panel create the Digital product category.
- Upload digital products from the admin or seller panel.
- Customers can purchase the digital products.
- Digital products can only be purchased by online payment.

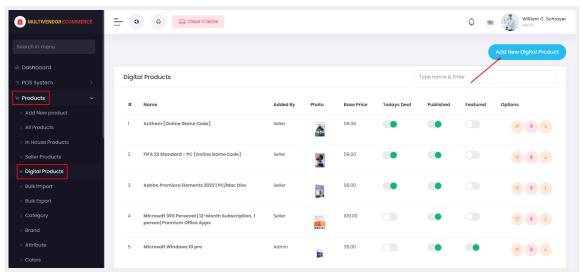


Figure: (59a) Digital product

60. How to configure the Amazon S3 file system?

Answer:

To use amazon s3 file system follow the procedure mentioned below:

• Firstly, login into the AWS dashboard. And select the s3 service from the list.

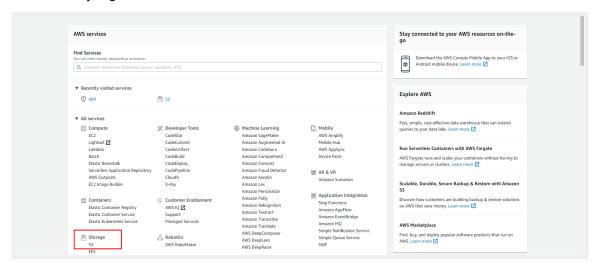


Figure: (60a) AWS Dashboard

• Then click the Create bucket button.

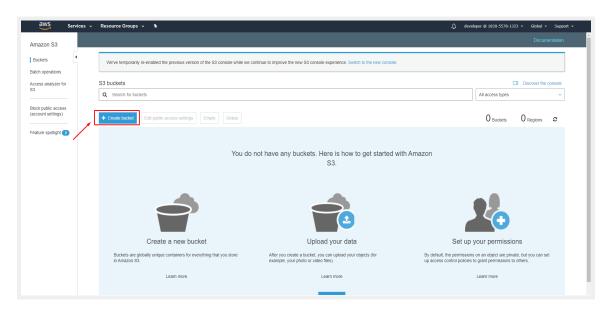


Figure: (60b) Creating Bucket

• After that, a modal will come up. In there insert your bucket name and the region you want your bucket to reside in.

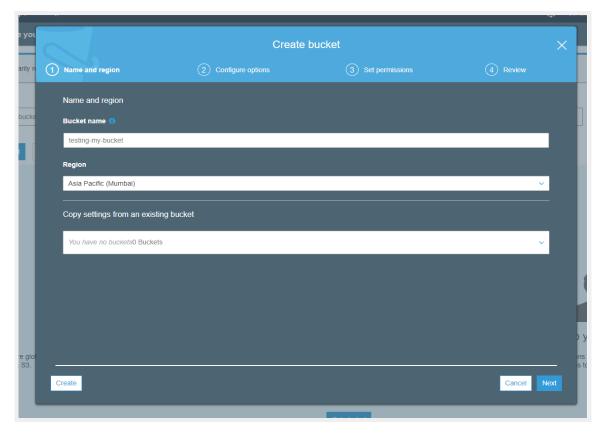


Figure: (60c) Creating Bucket Form

• For step 2 and 3 do nothing just click **Next** then when the 4th step appears click create bucket and complete creating the bucket.

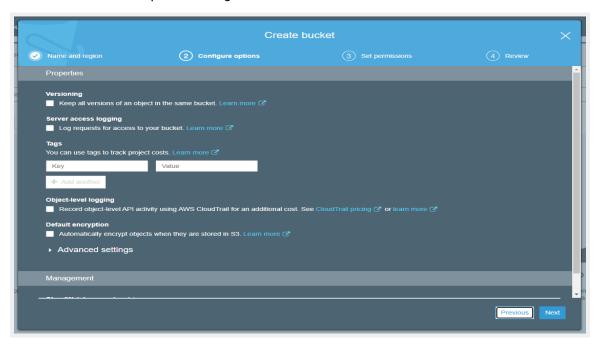


Figure: (60d) Creating Bucket Form step 2

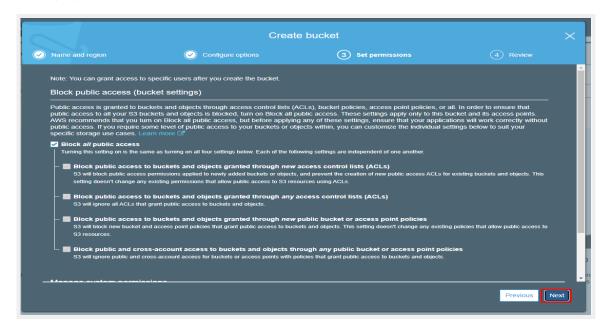


Figure: (60e) Creating Bucket Form step 3

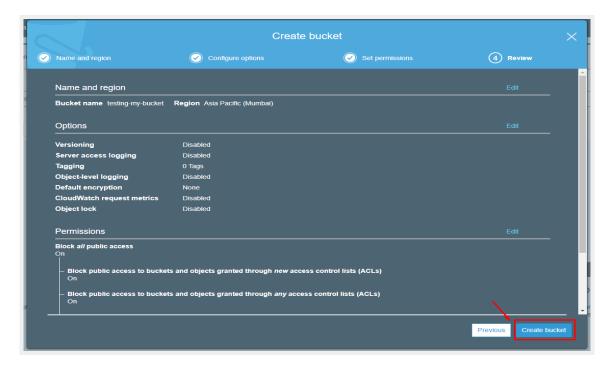


Figure: (60f) Creating Bucket Form next step

• Then you'll be able to see the bucket that you created. Click on the bucket.

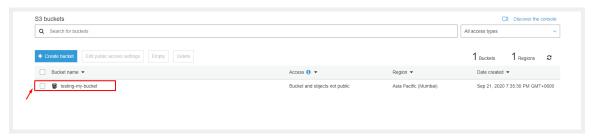


Figure: (60g) Bucket Page

• It'll take you to the bucket details. From there go to the **Permissions** menu and then click on the **Bucket Policy** below there you will find the **Policy generator** blue button. Click it.

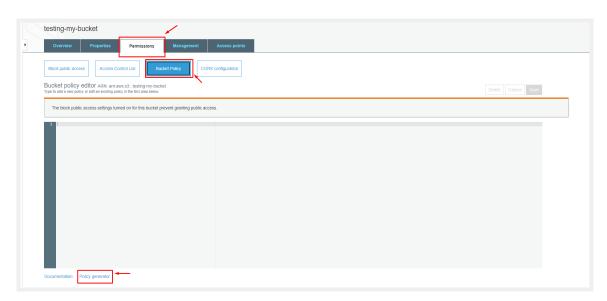


Figure: (60h) Bucket Policy Page

• The UI will appear after clicking the button. For the policy type insert S3 Bucket Policy and for Principal insert * and from the Actions dropdown select box select getObject. And follow the convention mentioned inside the red box highlighted with red text color for the ARN value. The ARN value will be found in the previous page from where we came from. Just follow the instructions mentioned inside the images below.

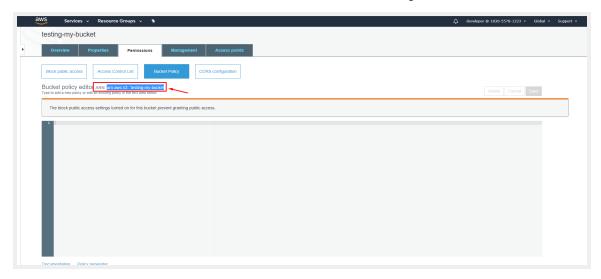


Figure: (60i) Bucket Policy page

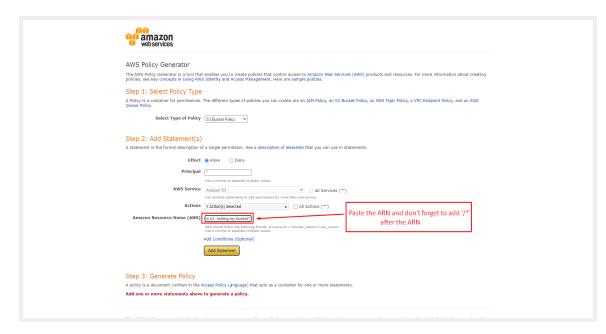


Figure: (60j) AWS policy generator

- Finally, click the **Generate Policy** button.
- You will see a pop up and there you will find some text. Copy the texts.

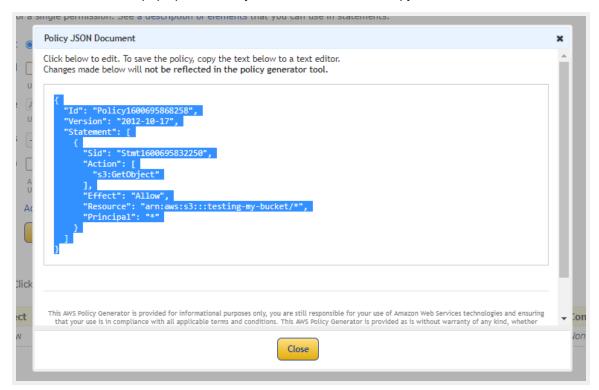


Figure: (60k) Policy JSON Document

And paste it inside the box shown below. And then click Save.

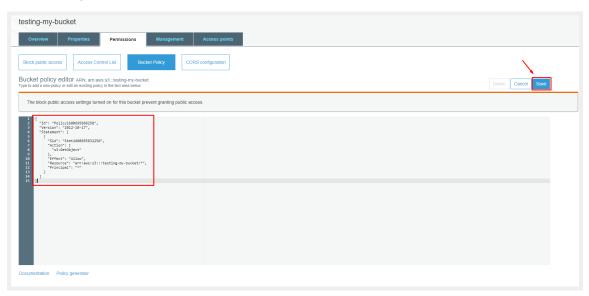


Figure: (60l) Testing Bucket page

You might encounter an error shown below.

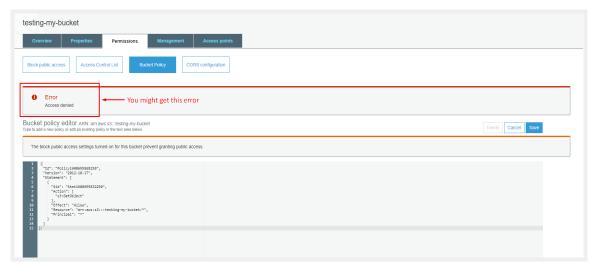


Figure: (60m) Encounter error

To get rid of this error you need to go to the Permissions menu and then go to the Block
 public access menu and then click the Edit button shown below.

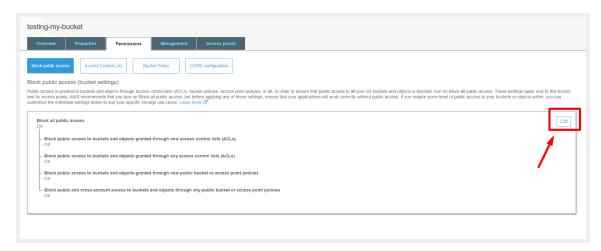


Figure: (60n) Block Public access menu

After you have gone to the menu mentioned above uncheck the checkbox saying the
following "Block all public access" and then click the Save button. A pop up will appear
and tell you to type in the word 'confirm' and then click the confirm button.

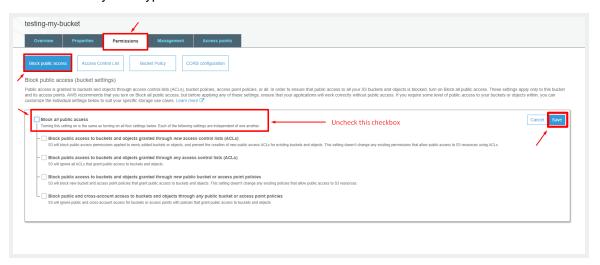


Figure: (60o) Block Public access page

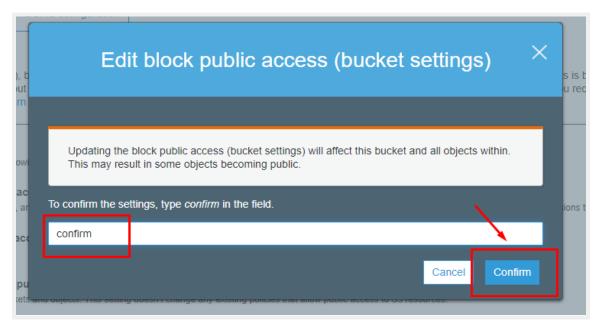


Figure: (60p) Block Public access confirmation page

After you have done all the instructions mentioned above you need to have to go to
 Permissions -> Bucket Policy and now try to paste the texts and click the Save button as
 mentioned in the instruction above. If all goes well you should see the page shown in the
 image below. Saying the yellow text "This bucket has public access".

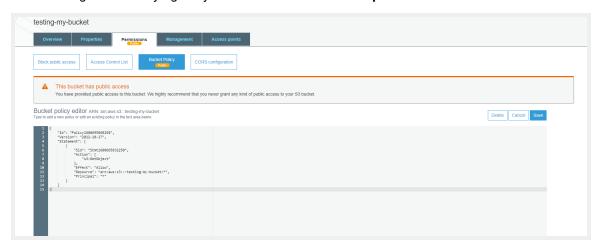


Figure: (60q) showing okay with the text "This bucket has public access"

• Then, notice the rop nav of your page and there is a button saying **Services.** When you hover over it it drops a menu down.



Figure: (60r) AWS services

• Inside the menu there is a search bar. Inside the search bar type in 'iam' and the search result will be shown to you. Select the first result that comes up.

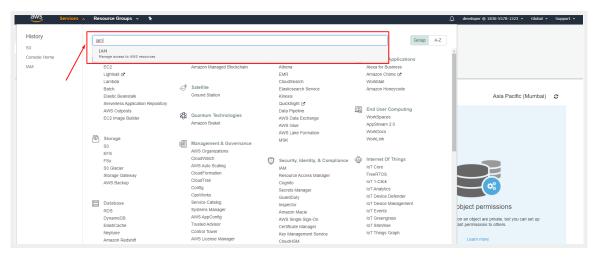


Figure: (60s) Searching iam

• Then go to the **User** menu as shown in the image below and click the **Add user** button.

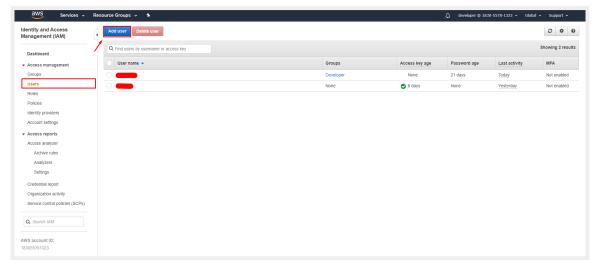


Figure: (60t) Showing all Menu

After you have clicked the Add User button a page will appear on your browser. There you
will see a form. And you need to type in your User-name and check the Programmatic
Access as the Access Type. Just follow the instructions mentioned in the image below.

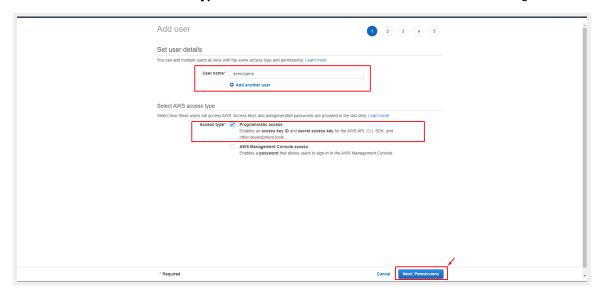


Figure: (60u) adding user page

After that you need to set some permissions. Inside the Filter Policy search bar search
for the text 's3' And then some of the search results will be shown as shown below. From
there check AmazonS3FullAccess and click the Next button.

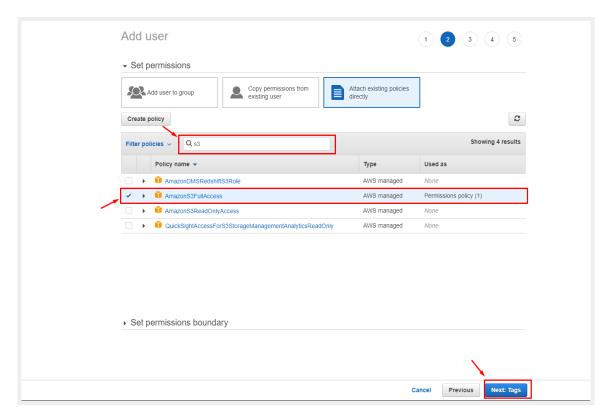


Figure: (60v) Adding user page (ii)

For the next option click next without changing anything at all.

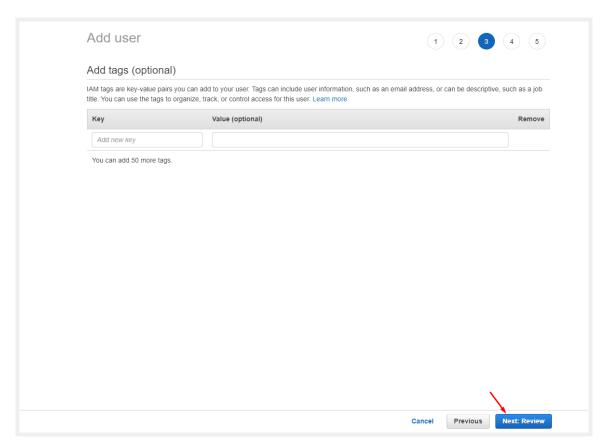


Figure: (60w) Adding user page (iii)

Finally click Create User.

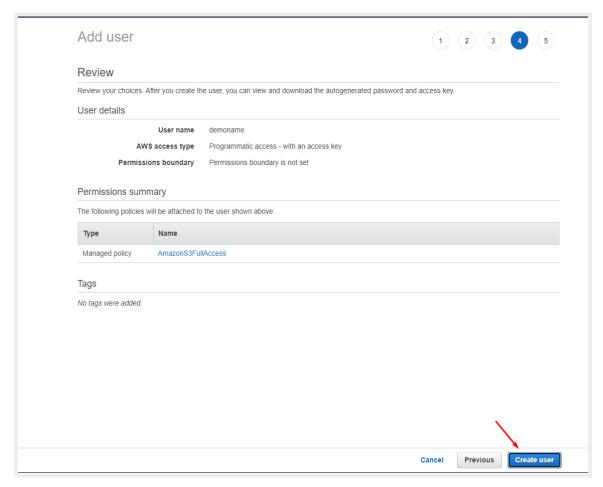


Figure: (60x) Add user (review) page

- After you have created the user you will be directed to a page where you will find two keys.
 - Access Key ID and
 - Secret access key.

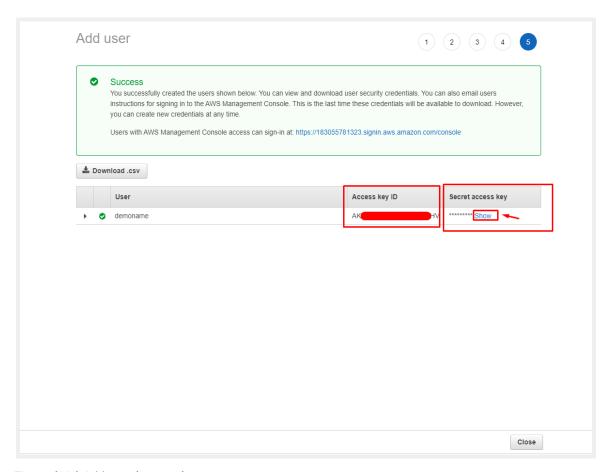


Figure: (60y) Add user (success) page

• Copy these two keys and then go to your admin panel and go to the **Business Settings** menu and then to the **File System Configuration** sub-menu. And then there you will find the two fields where you will need to paste those two keys that you have just copied.

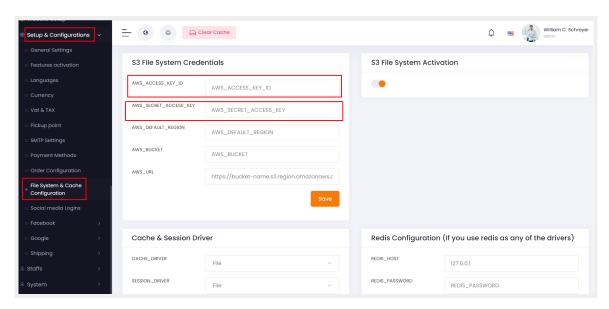


Figure: (60z) Insert S3 file system credentials

Now you need to set your bucket region. For that go to your bucket details and follow the
instruction shown inside the image to find the bucket region. Copy your bucket region and
paste it inside the AWS DEFAULT REGION field residing inside File System
Configuration's submenu under the Business Settings Menu inside your admin panel.

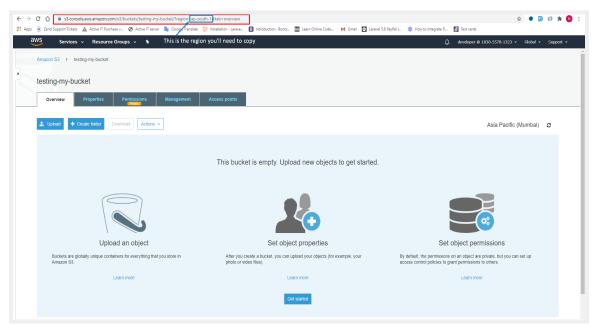


Figure: (60aa) Copy the region

- Also you need to insert your bucket name inside the AWS BUCKET field.
- And for the AWS URL just follow the convention mentioned inside the image below.

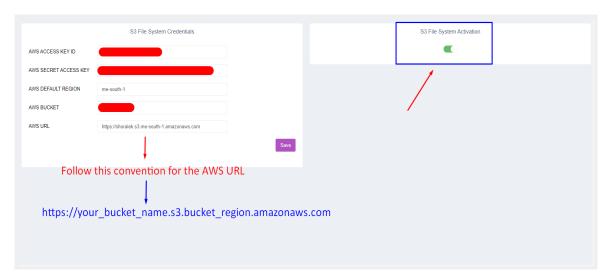


Figure: (60ab) AWS url

- And if you've followed all of the instructions mentioned above you should be able to upload your files inside the bucket of your amazon server's s3 file system.
- And also don't forget to activate your S3 File System shown inside the blue box pointed out by a red arrow.
- Now click the Permissions tab

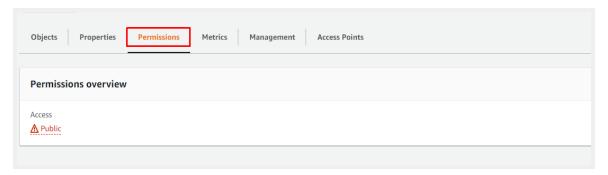


Figure: (59ac) Permission tab

Click the Edit button of the Object Ownership section



Figure: (60ad) Object ownership section

And now follow as per the below

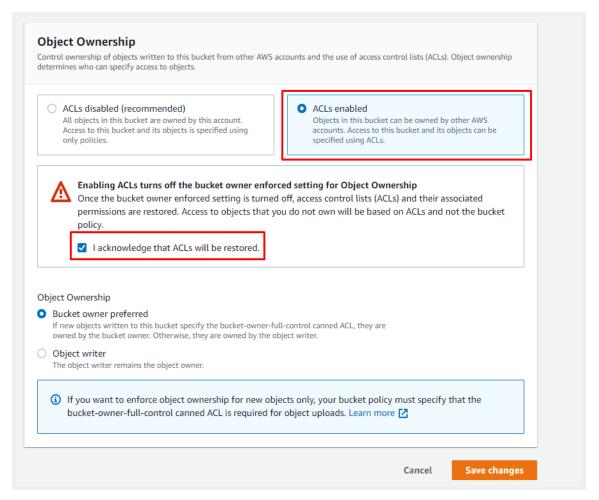


Figure: (60ae) Object ownership page

61. How to migrate existing uploaded files to s3?

Answer:

To migrate to amazon s3 file system follow the procedure mentioned below:

- Download all files from the public/uploads folder.
- Create a folder named uploads in the s3 bucket.
- Upload all downloaded files to the uploads folder of s3 bucket.

62. How to configure the Backblaze file system?

Answer:

To configure the backblaze file system follow the below procedure:

• Go to My Settings and enable the "B2 Cloud Storage"

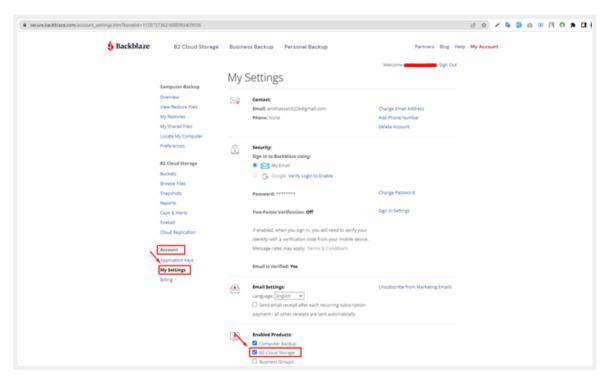


Figure: (62a) Enabling B2 Cloud Storage

 You cannot use your master application key with the S3-Compatible API. So, you have to create application key. Now Go to Application Keys, click on "Add a New Application Key" button.

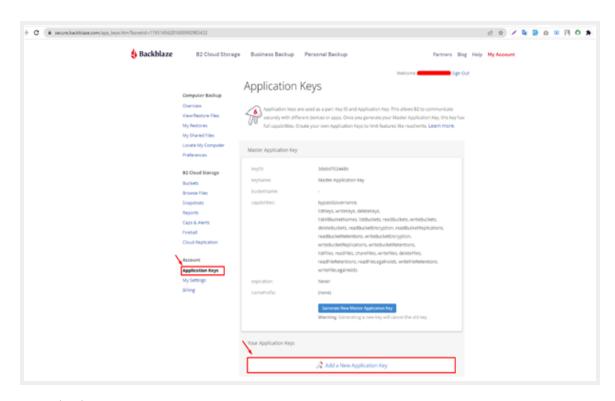


Figure: (62b) Adding new application key

Now set a Name of your application key and make it "Read and Write" and after then click
on "Create New Key" button.

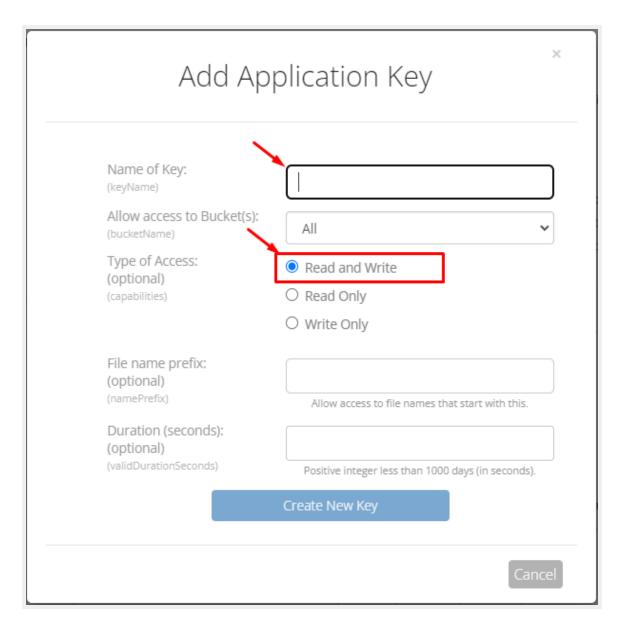


Figure: (62c) Creating Application new key

• After then, you will get the **key ID**, **key name and** can see the **capabilities** of this **key ID**.

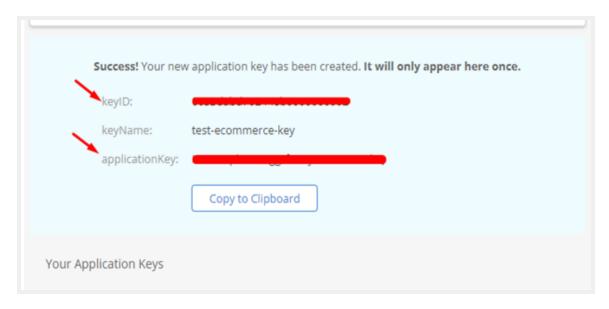


Figure: (62d) Showing application key

• Now go to **Buckets** to create a new bucket. Click on "Create a Bucket" button

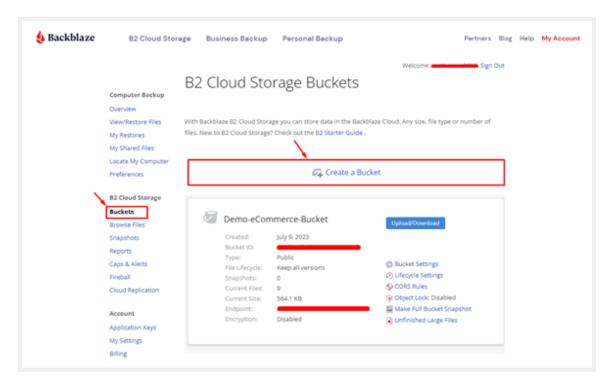


Figure: (62e) Creating B2 cloud storage Bucket

 Set a unique bucket name (Bucket names must be at least six characters and globally unique. A message is displayed if your bucket name is already in use.) and make it to public.

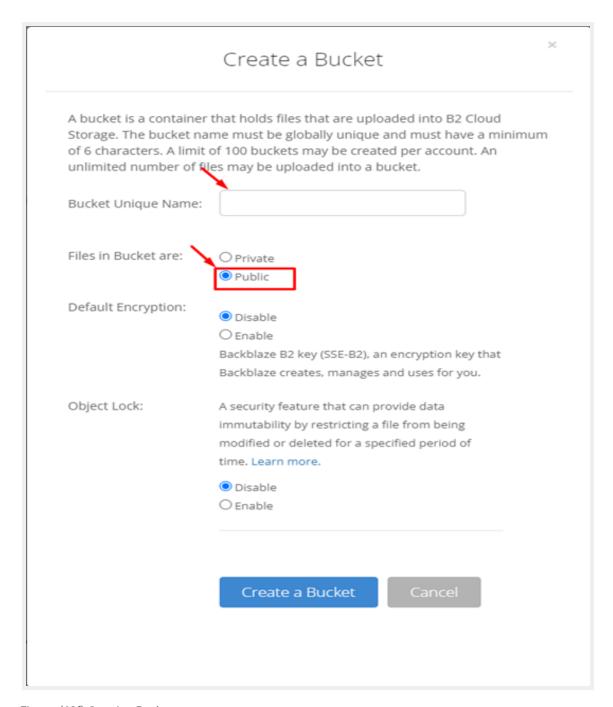


Figure: (62f) Creating Bucket

Now you will get the Bucket ID, Endpoint with the default region

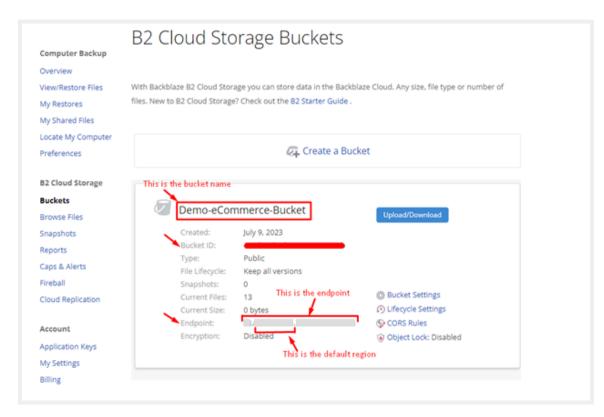


Figure: (62g) Showing B2 Cloud Storage Buckets

63. How to set Backblaze file system credentials on your own system?

Answer:

To set backblaze file system credentials you need to follow the steps mentioned below.

- Log in as an Admin
- Go to Setup & Configurations > File System & Cache Configuration
- Enable the Backblaze File System Activation option
- Insert BACKBLAZE_ACCESS_KEY_ID. After creating the application key you will find the Key ID Insert the ID here.
- Insert BACKBLAZE_SECRET_ACCESS_KEY. After creating the application key you will find the Application Key insert the ID here.

- Insert BACKBLAZE_DEFAULT_REGION. After creating a bucket you will find Endpoint, the second part is the default region insert it here.
- Insert BACKBLAZE_BUCKET. After creating a bucket you will find the bucket name, insert this name here
- Insert BACKBLAZE_ENDPOINT and must have included https. For example,
 https://.....com
- Insert BACKBLAZE_URL by formatting it this way:
 https://BACKBLAZE_ENDPOINT/BACKBLAZE_BUCKET.

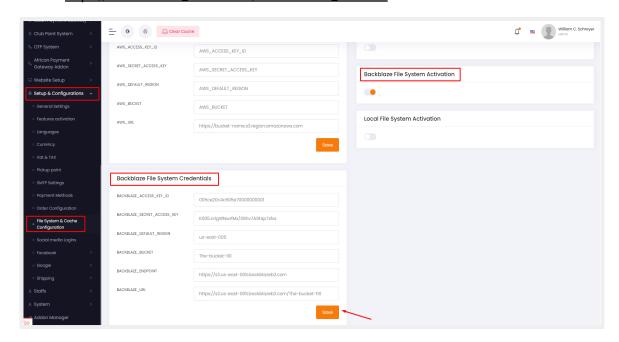


Figure: (63a) Inserting Backblaze file system credentials

64. How to configure Ngenius credentials(test account)?

Answer:

To configure ngenius you need to follow the steps mentioned below.

- First login to the Ngenius developers panel. Ngenius developers panel
- Or create an account if one does not exist.

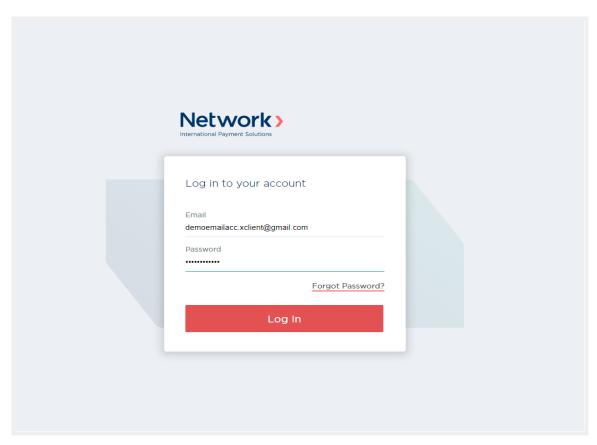


Figure: (64a) Log in panel

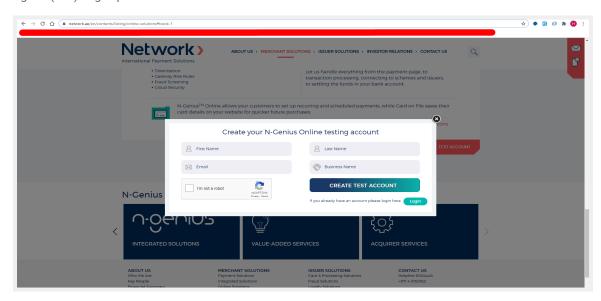


Figure: (64b) Create ngenius account pop up

• After that go to the **Settings** -> **Integrations** -> **service account**. Create one service account if it does not exist.

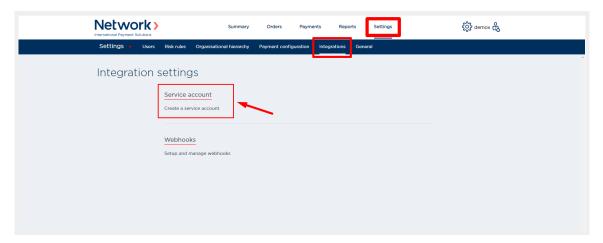


Figure: (64c) Creating Bucket Form next step

 There you will find the API key. Copy that API key and paste it inside your Ngenius credentials NGENIUS API KEY field inside the Payment Method sub-menu residing in the Business Settings menu.

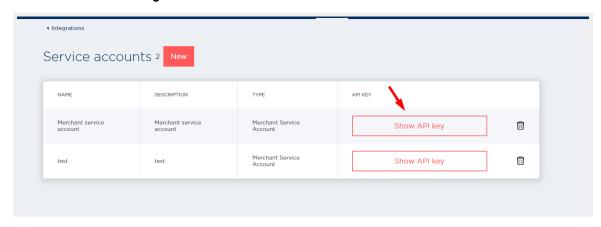


Figure: (64d) Ngenius API key field

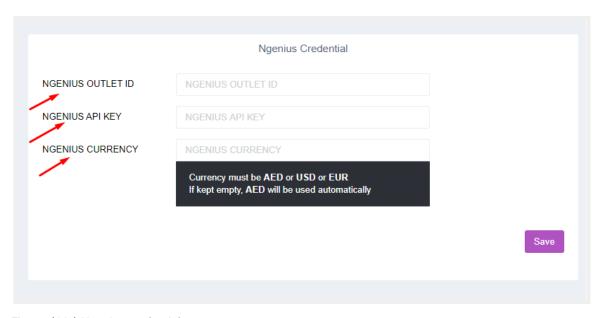


Figure: (64e) Ngenius credential

- After that you need the OUTLET ID of your ngenius account for that you need to go to the
 Settings ->Organizational Hierarchy then click the instant_singup_outlet. After that you
 will find your reference key pointed out with the red arrow; copy that key and paste it
 inside the you NGENIUS_OUTLET_ID field residing inside the Payment Method sub-menu
 residing in the Business Settings menu.
- Finally, Set your currency as AED, USD or EUR and click the Save button. If you have followed all of the steps mentioned above your app should be ready to go.

65. Which options are translatable in multiple languages?

Answer:

The following options are translatable in multi-language:

• **Product:** Name, Unit, Description.

Category: Name

• Sub Category: Name

• Sub Sub Category: Name

Attribute: NameBrand: Name

Customer Product: Name, Unit, Description

Customer Package: Name

• Flash Deal Product: Title

Pages: Page Title

• Pickup Point: Name, Location

• Role: Name

66. How to configure Bkash payment gateway?

Answer:

Follow the below steps to configure bkash payment gateway:

- Contact bkash authority for getting api information
- Turn on bkash switch from admin panel Setup & configuration > Feature Activation >
 Bkash Activation
- Fill up bkash api information from Setup & configuration > Payment Method > Bkash
 Credential
- If bkash api is in the sandbox mood, turn on the sandbox switch. For live Turn off sandbox switch

67. How to configure the Nagad payment gateway?

Answer:

Follow the below steps to configure the Nagad payment gateway:

- Contact Nagad authority for getting api information
- Turn on Nagad switch from admin panel Setup & configuration > Feature Activation > Nagad Activation
- Fill up Nagad api information from Setup & configuration > Payment Method > Nagad
 Credential
- If Nagad api is in the sandbox mood input NAGAD MODE "sandbox". For live input NAGAD MODE "live"

68. How to manage shipping for products?

Answer:

Admin can select the shipping method and the shipping cost calculation will be done according to this shipping method.

For selecting any shipping method please follow the procedure given below:

- Log in as an admin
- Go to Setup & Configurations > Shipping > Shipping Configuration
- From here you can enable your preferred shipping method

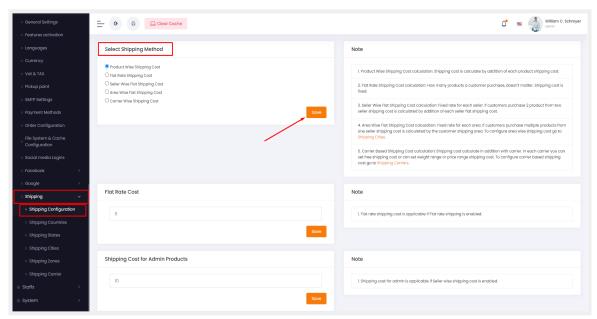


Figure: (68a) All shipping methods

69. How to configure product-wise shipping cost?

Answer:

Follow the below steps to configure product wise shipping costs:

- Go to admin panel Setup & configuration > Shipping configuration and choose Product
 Wise Shipping Cost
- Now go to Products > Add New Product from Shipping Configuration you will get another
 3 options
 - Free Shipping: No shipping cost added
 - Flat Rate: Fixed shipping cost will be added for every city

 Product Quantity Multiplication: Product quantity will be multiplied while purchasing if this option enables

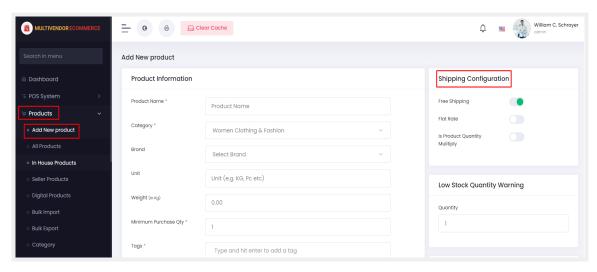


Figure: (69a) Product wise shipping cost

**If the product wise shipping cost is enabled then product upload form admin and seller both will get the options for Flat Rate cost and Free shipping option.

- From the switch you can enable or disable
- The Inserted amount will be added as shipping cost for the products on the cart.

70. How to configure flat rate shipping cost?

Answer:

Follow the procedure:

- Log in as an admin
- Go to Setup & Configuration > Shipping Configuration, and choose Flat Rate
 Shipping Cost.

**Flat Rate Shipping Cost: How many products a customer purchases doesn't matter. The shipping cost is fixed.

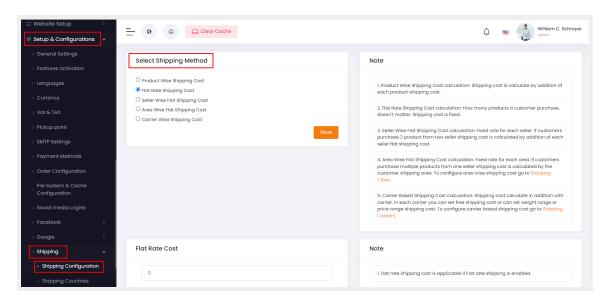


Figure: (70a) Enable flat rate shipping cost

71. How to configure seller-wise flat shipping cost?

Answer:

Please follow the procedure:

- Log in to the admin panel
- Go to Setup & configuration > Shipping Configuration, and choose Seller Wise Shipping
 Cost.

**Seller Wise Shipping Cost: Fixed rate for each seller. If customers purchase 2 products from two sellers shipping cost is calculated by addition of each seller flat shipping cost.

72. How to configure city-wise flat shipping cost?

Answer:

For configuring city-wise shipping cost admin needs to choose Area-wise Flat Shipping Cost.

• Log in to the admin panel

- Go to Setup & configuration > Shipping configuration and choose Area Wise Flat
 Shipping Cost
- Then admin needs to select the countries, Now go to Setup & configuration > Shipping
 Countries and enable or disable your preferred countries
- Admin can add city. For adding a city Go to Setup & configuration > Shipping > Shipping
 Cities. Now create a city for the selected country and input the shipping cost for the city and enable the preferred cities
- For creating the city admin needs to add the state, To add the state go to Setup & configuration > Shipping > Shipping State and create a state for the selected country and enable the preferred state

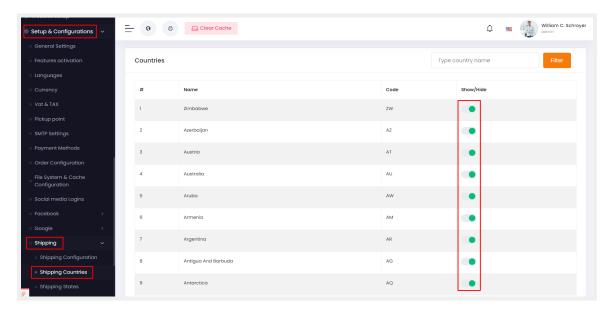


Figure: (72a) Enable preferred shipping countries

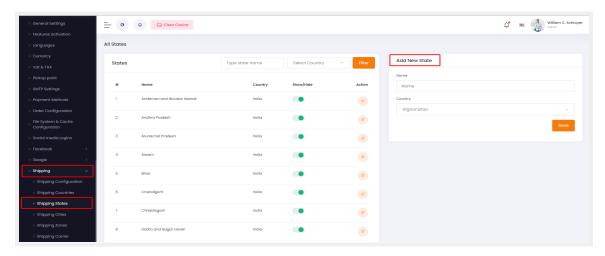


Figure: (72b) Enable preferred shipping states and add state

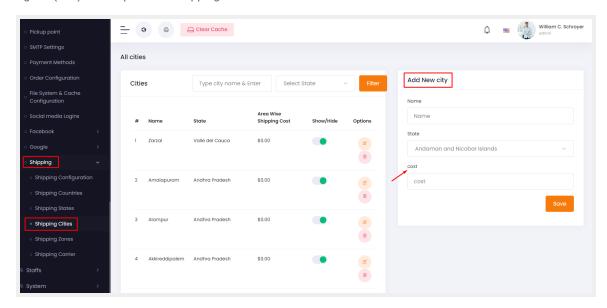


Figure: (72c) Insert city-wise shipping cost

73. How to enable Carrier Wise Shipping Costs?

Answer:

Follow the below instructions:

- Log in to the **admin** panel
- From the left navbar go to setup & configurations > Shipping > Shipping configuration.
- From the shipping method select carrier-wise shipping cost

Then click the save button.

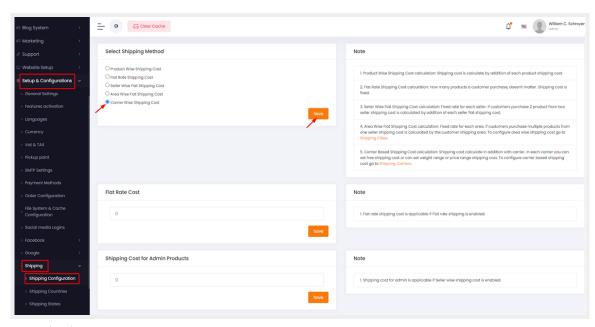


Figure: (73a) Enable carrier wise shipping cost

74. How to add a new Shipping carrier?

Answer:

Create a shipping carrier following the below instructions:

- From the admin panel, go to Setup & Configurations > Shipping > Shipping Carrier > Add
 new carrier
- Fill the form with the **Carrier Name and transit time** (The delivery time will be displayed during checkout process), **Logo**,
- If **free shipping** enables then no range (**weight** based or **prices** based) will be applicable
- Choose Billing type (According to price/According to weight)
- Ranges (weight based or price based).
- Click the Submit button.

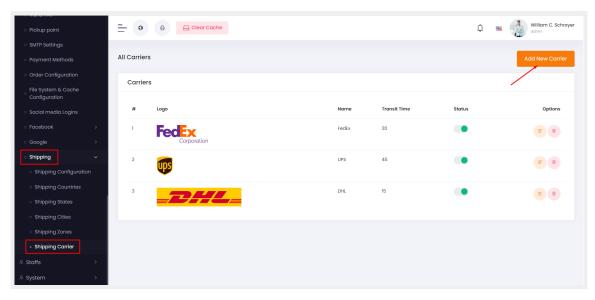


Figure: (74a) Shipping carrier add

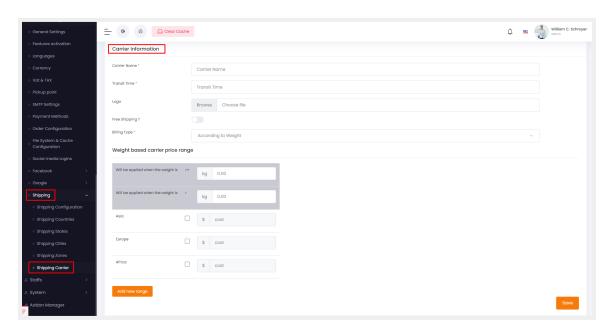


Figure: (74b) Shipping carrier add form

75. How to create a zone for carrier-wise shipping?

Answer:

Create a zone with countries if not created yet. Follow the below instructions:

- From the admin panel, go to **Setup & Configurations > Shipping > Shipping Zones**
- Click on Add new zone.
- From the zone information insert Name and select country. Then click the **submit** button.

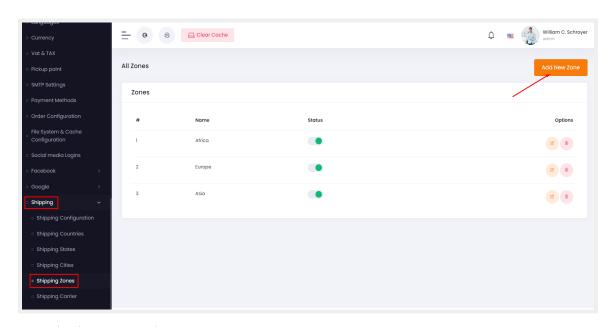


Figure: (75a) Create zone for carrier wise shipping

76. How to set weight?

Answer:

Now in the **product** section, the weight field will be used to calculate shipping cost if carrier-based shipping cost is enabled.

MULTIVENDORECOMMERCE	— ⊙ ⊝ ⊟ Clear Cache		Ω ■ William C. Schroyer
Search in menu Add New product			
⊕ Dashboard	Product Information		Shipping Configuration
☐ POS System >	Product Name *	Product Name	Free Shipping
Add New product	Category *	Women Clothing & Fashion	Flat Rate Is Product Quantity
All Products	Brand	Select Brand V	Mulitiply
In House ProductsSeller Products	Unit	Unit (e.g. KG, Pc etc)	
o Digital Products	Weight (In Kg)	0.00	Low Stock Quantity Warning
Bulk ImportBulk Export	Minimum Purchase Qty *	1	Quantity
o Category	Tags *	Type and hit enter to add a tag	
Brand Attribute	Barcode	This is used for search, input those words by which cutomer can find this product.	Stock Visibility State
AttributeColors	barcode	Barcode	Show Stock Quantity

Figure: (76a) insert weight field

77. How can a customer choose a carrier during the checkout process?

Answer:

Follow the instructions:

In the **checkout** procedure on the **delivery info** customer can choose the **carrier** option and then click **continue** to payment.

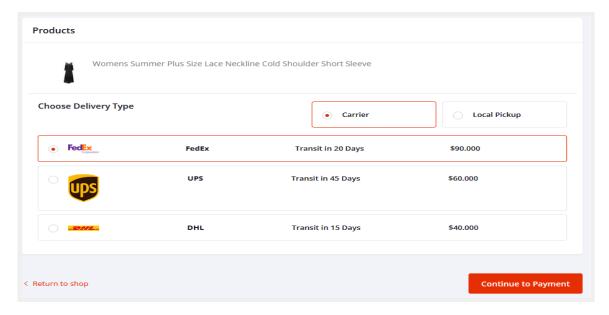


Figure: (77a) Customer chooses carrier during the checkout process

78. How to configure Redis cache support?

Answer:

Follow below steps:

- Go to this link

 https://www.techalyst.com/posts/install-and-configure-redis-server-for-laravel and follow from Step 1 to Step 5
- Go to Admin panel Setup & configuration > File System & Cache Configuration
- Choose Redis option in CACHE_DRIVER & SESSION_DRIVER section and set Redis Host,
 Redis Password and Redis Port in Redis configuration section

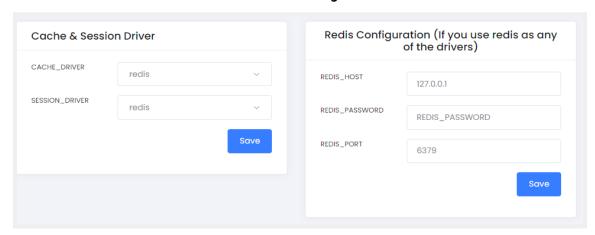


Figure: (78a) Configure Redis Cache Support

79. How to configure firebase console setup for push notification for mobile app?

Answer:

To use firebase follow the procedure which are mentioned below

• Go to this URL to create project https://console.firebase.google.com/u/0/

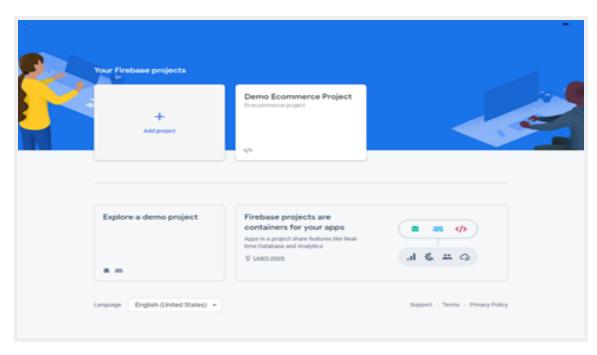


Figure: (79a) Firebase Project step 1

• Enter project name and then click on **continue** button

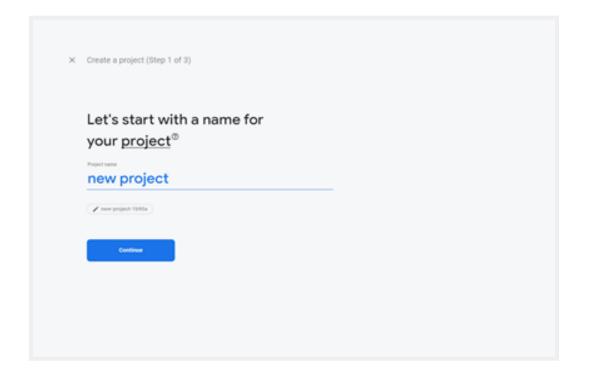


Figure: (79b) Firebase project step 2

• Disable the Google analytics for this project option and click Create project button

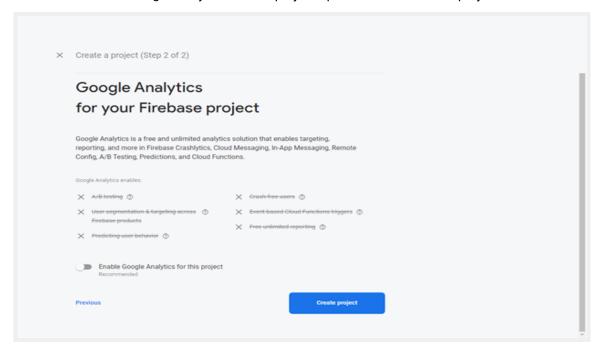


Figure: (79c) Google Analytics for firebase project

After then click on continue button

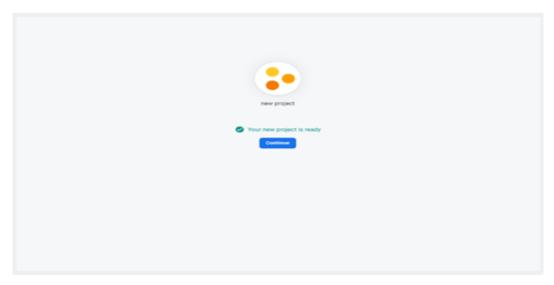


Figure: (79d) Google Analytic for firebase projects continue

Now go to project settings to get server key

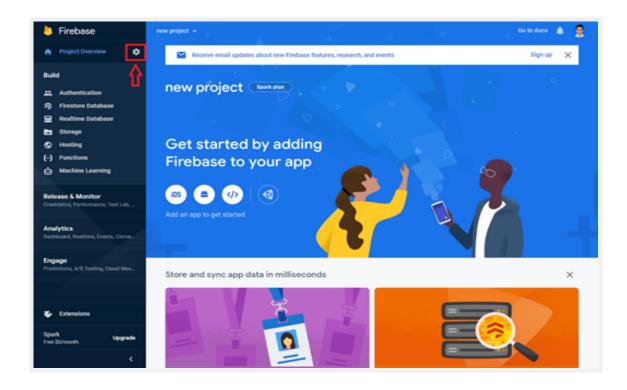


Figure: (79e) Project Settings

• To get server key click on Cloud Messaging option

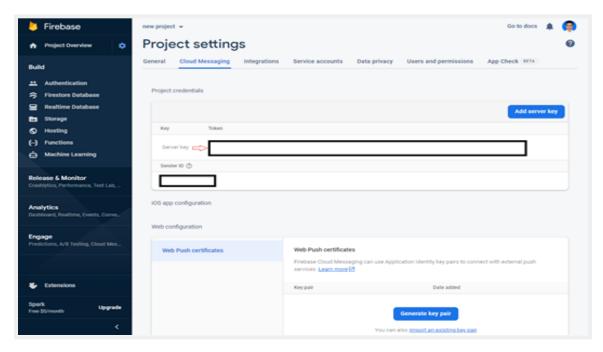


Figure: (79f) Project Settings (i)

80. How to create and respond to the support tickets?

Answer:

- Login to the customer panel
- Go to Support ticket > Create a ticket.
- Write the Subject, Provide a detailed description, photo upload and click on the Send Ticket button.

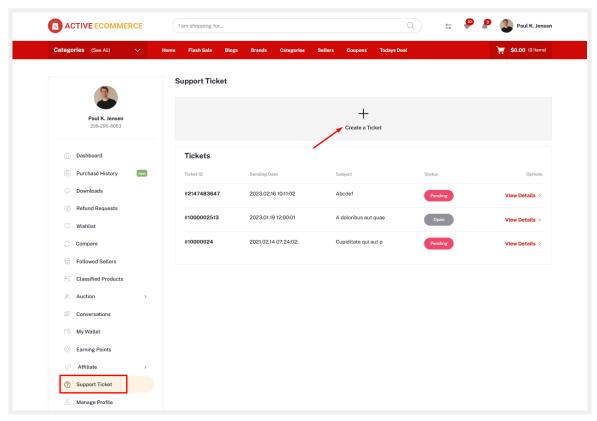


Figure: (80a) Creating support ticket from customer

After sending a ticket from the customer, Admin can response to that ticket,

- Login to the admin panel.
- Go to Support > Ticket > View action.
- Now you can answer the customer's query with attachment as Submit as Open > Submit as Pending/ submit as Solved.

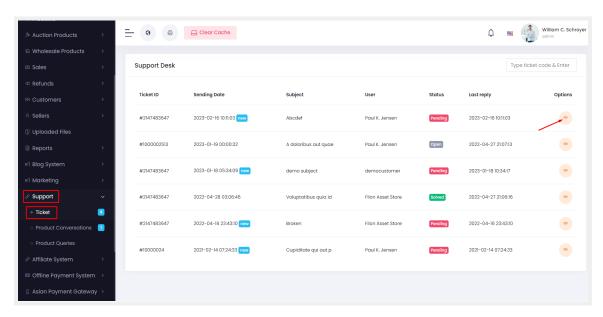


Figure: (80b) Support ticket reply from admin

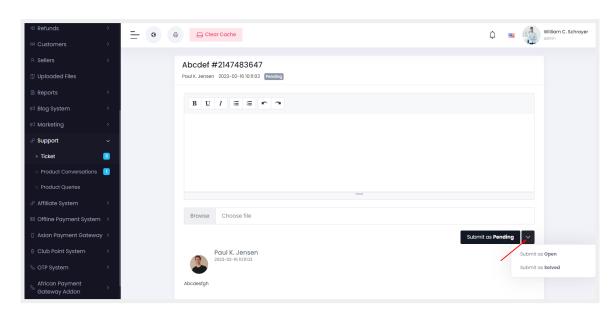


Figure: (80c) Support ticket reply

81. How to generate Google reCAPTCHA?

Answer:

Follow the instruction:

- Sign up for your API key pair for your site. Click here.
- Select V3 admin console.
- Type your website URL in the label section.
- Then select recaptcha type: reCAPTCHA v2.
- Enter your website URL under Domains.
- Enter emails of the administrators.
- Accept reCAPTCHA Terms of Service.
- Submit the form. Your API keys will be generated.

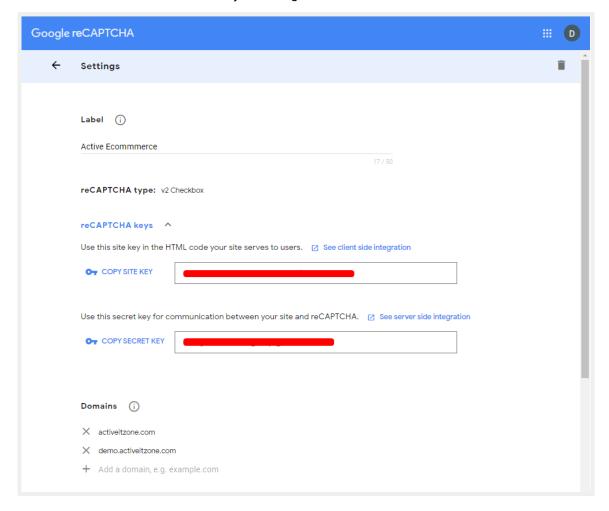


Figure: (81a) Google reCaptcha site

- Now Login to your **admin** panel.
- Go to Setup & Configuration > Google > Google reCAPTCHA.

 Copy the Site KEY and SECRET KEY. Put these in the Google reCAPTCHA Setting form and save.

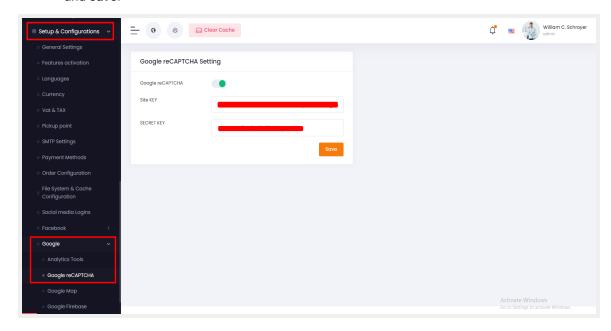


Figure: (81b) Google reCAPTCHA setting

82. How to give a review?

Answer:

Follow the below steps:

- Login to the customer panel.
- Go to Purchase History from the left side bar.
- Select any paid product (If your product is paid & delivered only then you will get the review option).
- Click on the **product code** or in the **view** option to view details.

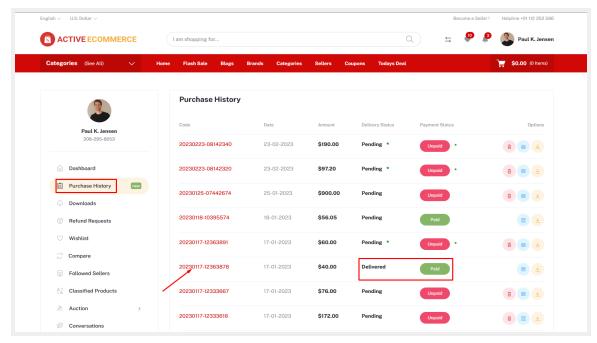


Figure: (82a) All Purchase history

• Click on the **specific product** and it will take you to the **product detail page.** Or you can give review by clicking **review** button

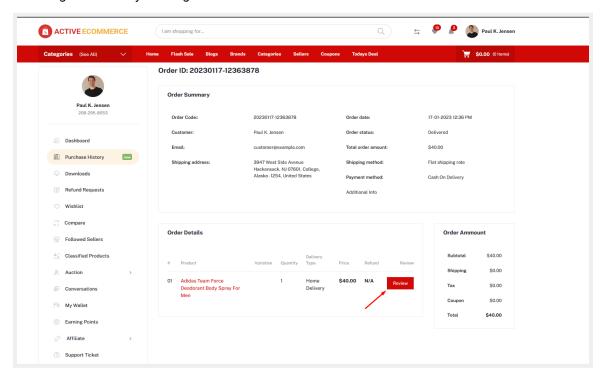


Figure: (82b) order details & Review option

- Scroll down and find the description, video and reviews option.
- Click on reviews and fill up your name, email, rating and comments, also you can add images.
- Finally click on the submit review.

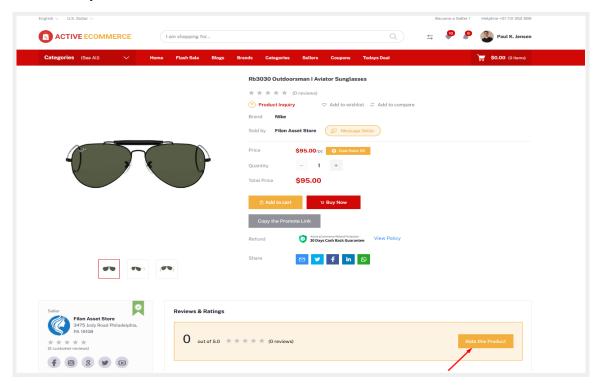


Figure: (82c) Give review from product details page

83. How can a customer cancel an order?

Answer:

Follow the Instructions:

- Login to your admin panel.
- Go to the customer panel > Purchase History
- If your order's payment status is "unpaid" and delivery status is "pending" then you will get the cancel icon. Like a red trash box.
- Click on the cancel icon which one you want to cancel.
- And confirm delete.

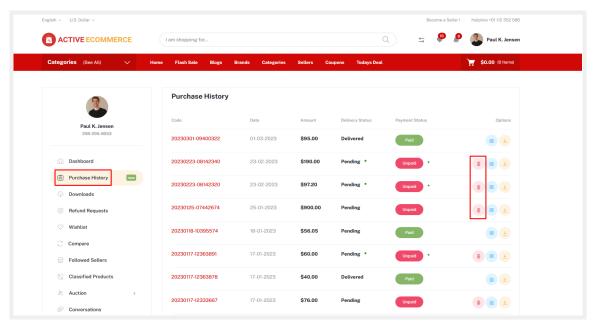


Figure: (83a) Order cancel

84. How to send Queries from customers?

Answer:

Follow the Instructions:

- Login to **customer** panel.
- If you have any queries for any item then click on that item scroll down and go below then product queries section you will see, write your question and press submit.
- If this is an admin's item then the admin will reply to you and if the seller's then the seller will reply to your question and everyone can see it.

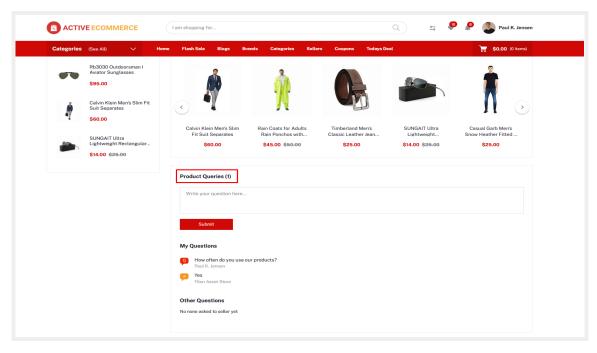


Figure: (84a) Product Queries from product details page

85. How can an admin reply to any queries of a customer?

Answer:

Follow the Instructions:

- Login to the admin panel.
- Go to Support > product queries then you can see who sent you queries for which products and you can also reply.

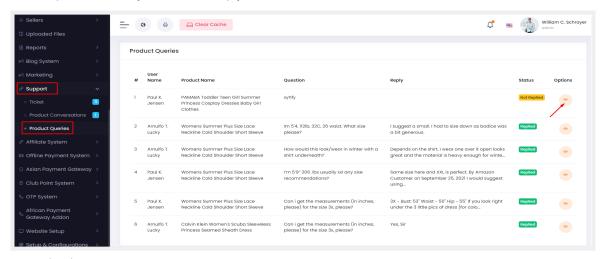


Figure: (85a) Product queries reply

86. How to add product measurement point?

Answer:

Follow the below instructions:

- Login to the admin panel.
- Go to Products > Size Guide > Measurement Points
- Now add a name of and Click on Save
- Admin can also see the **list** of measurement points
- Can edit or delete any measurement point

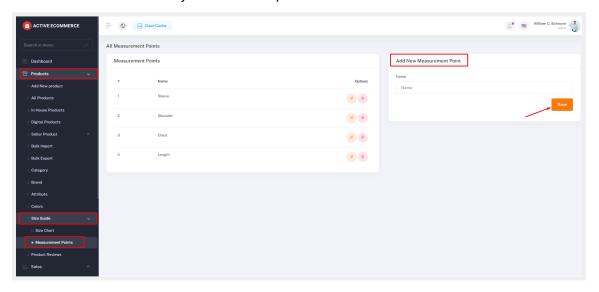


Figure: (86a) Adding Product measurement points

87. How to add a product size chart?

Answer:

Follow the below instructions:

- Login to the admin panel.
- Go to Products > Size Guide > Size Chart
- Now click on Add New Size Chart button
- From the size chart information section
 - o insert the Chart name
 - Choose any category from the drop down list

- Insert the **images**. These images are visible in product size gide beside size description
- Inserting the size description
- · From the size configuration section-
 - Choose the Fit type
 - Choose Stretch Type
 - Choose the Measurement points
 - Choose the size options
 - Measurement type selecting option, you can choose both inches and centimeter
- After choosing configuration section Size Combinatin form will be shown
 - o You need to put the **Length**
- Now click on Save

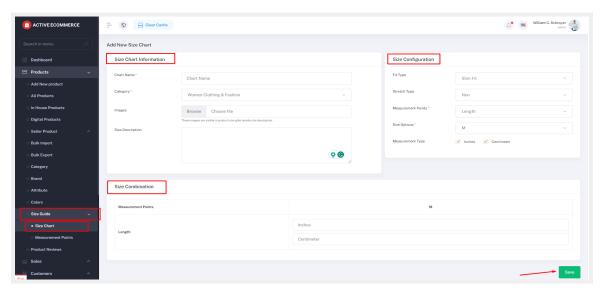


Figure: (87a) Adding Product size chart

88. How can a customer show a product size guide?

Answer:

Follow the below instructions:

- On the Product detail page, you can see the Show Size Guide option
- By clicking the Show Size Guide button customers can see the size chart for any category

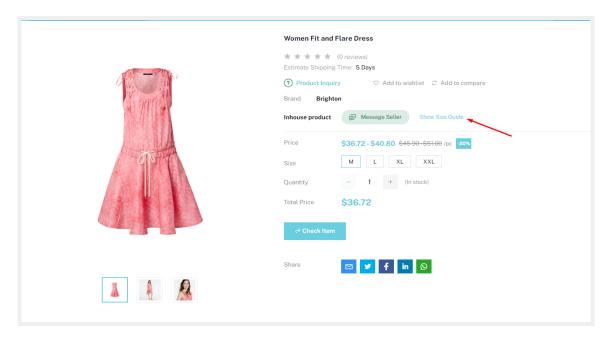


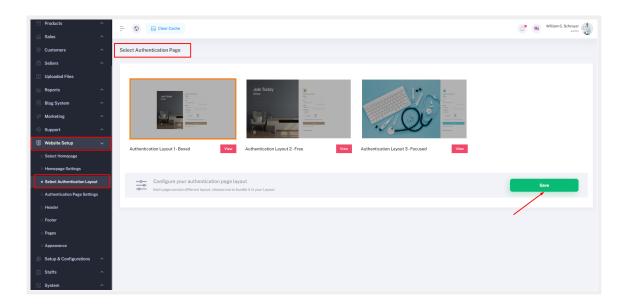
Figure: (88a) Size Guide option on the product detail page

89. How to select the Authentication page?

Answer:

Follow the below procedure:

- Login to the admin panel.
- Go to Website Setup > Select Authentication Layout
- Choose any authentication layout, you can view the layout by clicking on the view button
- Now click on the Save button



90. How to set up the Authentication page setting for the layouts?

Answer:

Follow the below procedure:

- Login to the admin panel.
- Go to Website Setup > Authentication Layout & Settings
- After choosing any layout admin will find the Authentication page images below
- Admin needs to upload admin login page image, Customer login page image, Customer register page image, Seller login page image, Seller register page image, Delivery boy login page image, forget password image, Password reset page image, phone no verification page image
- Now, click on **Update**